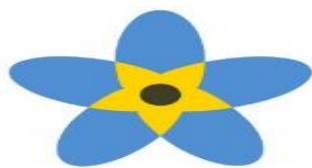


LLANFAES C P SCHOOL



Dear Parent/Guardian

Croeso/Welcome to Llanfaes Primary School.

Thank you for taking the time to read our prospectus and child's leaflet, written by our School Council. We hope that they will give you a brief introduction to our school vision and curriculum.

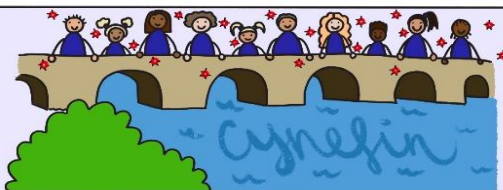


Our school is a place to be ourselves - lle i bawb i fod ei hun.

Strong collaboration with all stakeholders has helped us shape our vision and curriculum. This is central to who we are.

Our Vision & Values

Llanfaes Bridge symbolises our school's vision. We are on a continuous learning pathway, preparing for the next steps in our learning, anchored in our Welsh culture, tradition and locality. Collaboratively we create a safe, happy environment where everyone can be themselves and develop the skills to enable them to learn and grow.



Our 5 Principles - WATER



Wellbeing
Ambitious
Together
Evolving
Respecting

Nurturing & inclusive, valuing individual identity. We promote a healthy, enjoyable lifestyle and use outdoors learning. We ensure equity and equality for all.

Ambitious, engaged learners who are able to independently take risks, rise to challenges resiliently with a passion for learning.

Effective teamwork through communication and connecting with the community and wider world.

Reflective, ensuring the experiences shared with pupils are relevant and current, including the use of technology for the 21st century. Through this we develop ethical citizens of the future.

Listen to pupil voice and choice. We celebrate diversity and uphold the rights of the child and adults in our school community.

Our vision & principles lead us to the FOUR PURPOSES

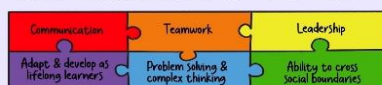


Breadth & Balance

We use the 4 Purposes, What Matters Statements and Descriptions of Learning to design a broad and balanced range of experiences, skills and knowledge. Pupils are given opportunities to address the 6 Areas of Learning Experience in increasingly challenging contexts. These are:



These allow for curiosity, creativity, reinforcement and reflection to provoke deep thinking, discussion and inquiry. We have developed a curriculum which will give our children the skills needed for THEIR future:-



These are all explored through a variety of contexts, experiences and topics addressed in a cross curricular manner.

Assessment & Progression

We incorporate Assessment for Learning across the school, focusing on individual pupil progression, combined with teacher assessment. We use the Statements of What Matters and progression steps to ensure all learners achieve.



Collaboratively we have designed an experiential curriculum across the school. This takes into account all of the statutory and non-statutory elements in the Curriculum for Wales including:

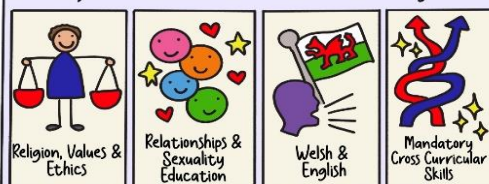


Illustration by Beth P. www.makethatbook.com

Our vision is still supported by our WATER Principles.

W – well-being. Llanfaes School is nurturing and inclusive, valuing individual identity. We promote a healthy, enjoyable lifestyle and use of outdoor learning. We ensure equity and equality for all.

A – ambitious. Llanfaes School develops ambitious, engaged learners who are able to independently take risks, rise to challenges resiliently with a passion for learning.

T – together. Llanfaes School develops effective teamwork through communication and connecting with the community and wider world.

E – evolving. Llanfaes School is reflective, ensuring the experiences shared with pupils are relevant and current, including the use of technology for the 21st Century. Through this we develop ethical citizens of the future.

R – respecting. Llanfaes School listens to pupil voice and choice. We celebrate diversity and uphold the rights of the child and adults in our school community.

These five principles underpin our daily life at school, and apply to everyone in our school community – pupils, staff, parents and governors. At Llanfaes we consistently endeavour to provide a welcoming and caring environment in which each individual is supported, encouraged and challenged to achieve his or her full potential. The happiness and security of our pupils is paramount at all times, as only when a child feels contented can they learn successfully. Academic, musical, social and physical achievements are celebrated and valued. We are a Community Primary school and an English medium school

Expectations, for **all** individuals in our school community, are high and pupils develop the skills that will enable them to become independent, well- motivated, life- long learners. Particular talents in all areas are encouraged and developed and pupil's individual needs addressed.

Our school positively maintains an open, inclusive community, readily welcoming parents and other family members to play an active part in school life. We strongly believe in developing a partnership of parents, staff and governors. Individually we can provide opportunities for our children but together we can achieve even greater success.

Our school encourages children to participate in a very wide range of opportunities from areas such as sport, music and environmental activities. In addition, we have close contact with many local organisations and our local community. At Llanfaes we develop in the children a pride and understanding of the locality, our heritage, environment and culture. We believe that collectively and individually we can make a positive difference.

Visits to the school are welcomed and can be arranged either by telephoning (01874623326) or e mailing office@llanfaes.powys.sch.uk.

Mrs K. Lawrence

Headteacher

CONTENTS

1. The School
2. School Organisation
3. Home and School
4. Starting School
5. School Day
6. School Curriculum
7. Special Needs
8. Homework
9. Reporting on Progress
10. Extra Curricular
11. Educational Visits
12. Absence and Illness
13. Health and Safety
14. School Meals
15. Uniform
16. Discipline
17. Complaints
18. Transfer to Secondary School
19. Disability Access
20. Equal Opportunities

Appendix: School Calendar

Staff

The Governing Body

LA

End of Key Stage Teacher Assessment Results Foundation Phase and Key Stage 2

Annual rates of Authorised and Unauthorised absences

Accessibility Plan

Registration Form

1. LLANFAES SCHOOL

The school opened in May 2002, and is a purpose built primary school catering for 240 pupils. The accommodation is spacious and purposeful. The hall is a multipurpose room, serving as an area for PE, assembly, dinner, performances etc. The classrooms open onto a connecting corridor with access to toilets, cloakrooms and the outside. Little Stars - the Pre School Assessment Centre is a self-contained area with integral toilet and cloakroom facilities. An internal- play area providing a safe and secure environment for our youngest children is at the heart of the school. The three-year-old setting, Little Steps – Camau Bach, has a separate purpose- built classroom and play area. School meals are provided and are cooked in the school's kitchen. The remaining internal facilities include a computer suite designed to enable a class of children to be taught computer skills, a learning support room and a library area. Integrated into the school is a teachers' centre used for the purpose of training staff from Powys. When not in use for training the school has access to this facility. The school grounds have been greatly enhanced to provide a variety of resources for outdoor learning for all ages. Designated environmental areas have been established with the support of agencies such as Brecon Beacons National Park. These included a meadow area, gardening area and planters. These developments have been undertaken with the full involvement of pupils, parents, governors and staff. The school has substantial grassed areas and tarmac surfaces. In addition to outdoor learning activities these areas are also used for general play and PE including team games such as football, rugby, cricket, hockey, rounders and netball. In addition, we are fortunate to be allowed the use of the Christ College hockey pitch.



The school is proud to have achieved the Welsh National Quality Award for Healthy Schools and the Platinum Flag for Eco Schools twice. Llanfaes School was the first school in the region to be accredited as a 360 Safe Cymru Online Safe school and this has been successfully reaccredited. We are also a Fairtrade School. Our school is proud to be a Dementia Friendly School. Our intergenerational project includes weekly visits to our local residential home, Trenewydd. In 2016, National Alzheimer's Society named us as Young Contributors of the year for the UK.



Here are pupils from Year 5 & 6 on their self -planned and organised Dementia Walk to raise funds for the local Brecon Dementia Friend's group.

2. SCHOOL ORGANISATION

The school caters for pupils between the ages of 4 and 11. At present the school consists of a Reception class, Year 1, Year 2 and four Key Stage 2 classes (Years 3 to 6) also a Pre School Specialist Centre (pupils 3 - 4 years old). Little Steps – Camau Bach is also available for 3 year olds on the school site. The classes are organised on a single age basis. Transfer from one class to the next occurs at the start of the school year.

3. HOME AND SCHOOL

*And when at last their task was done,
They looked at what they'd wrought.
The beautiful shape of the precious child,
Could neither be sold nor brought.
And each agreed it would have failed,
If one had worked alone.
For behind the parent stood the school,
And behind the teacher, home. (Anon)*

We regard a close relationship between home and school as fundamentally important. The school cannot function effectively unless it receives the wholehearted support of the parents. Parents are requested to sign and support the Home School Agreement. Parents are encouraged to visit the school at any time to discuss their child's/children's progress. We are here to help. A close liaison between home and school is vital to ensure that pupils fulfil their potential. A "Home School Agreement" provides an opportunity for parents and pupils to adopt the principles and to show a commitment by signing a copy of the agreement. This includes several aspects including ensuring pupils attend regularly as repeated absence hinders learning. When pupils see their parents showing an interest in their schooling we notice the benefits to their attitudes, efforts and attainment.

Parental Involvement

Friends of Llanfaes School

An active and very successful Friends of the School Association provides the opportunity for parents to come together with staff to participate in and support the school in a variety of ways throughout the year.

Classroom Support

A number of parents feel that they have the time and interest to become more directly involved in school. We appreciate the regular classroom support of a number of parents. Their role is that of voluntary, non-teaching assistants. Any parent who feels that they can help in this way or can offer some other form of expertise should contact the school. An enhanced DBS check would be undertaken prior to commencement.



4. SCHOOL ADMISSION

Powys pupils may enter the school the September following their fourth birthday. There is one admission per year, at the discretion of the headteacher.

The school follows the Powys Admission Policy. Admissions are handled centrally. (Please contact Powys County Council or the school for the admission criteria 01597 826000.) The school is able to accommodate disabled pupils who are admitted under the Powys Admission Policy.

Prior to that time pupils between the ages of three and four years may access pre school education for up to a maximum of two and a half hours per day (funded) and extra hours per day paid for by parents. This is available through Little Steps – Camau Bach.

Parents are encouraged to visit the school with their children prior to formally starting school. Such visits provide the opportunity to become familiar with the school and to meet members of staff and other pupils. A Welcome Pack is provided and this includes valuable information for parents of pre school children.

5. SCHOOL DAY

Morning Session	9.00am - 12.15 pm
Playtime	10.40am - 11am
Afternoon Session	1.10pm - 3.15pm

For health and safety reasons we ask that no children arrive at school before 8.50am. Staff are on duty from 8.50 am to supervise on the yard and in Foundation Phase classes. Pupils in all classes enter school through their external classroom doors.

It is essential that parents who drop off and collect pupils by car ensure that they park in the designated parking area and not in the bus bay for health and safety reasons. We also ask that parents use the car park responsibly at all times, and do not use the disabled parking bays nor the hatched emergency access area.

6. SCHOOL CURRICULUM

As a school we are currently working towards the delivery of Curriculum for Wales in September 2022. As we were a Curriculum Pioneer school and then a QI school, we have already made very good progress towards this. All stakeholders, including parents, have been asked what they would like to see in the curriculum. Together, we are creating a bespoke curriculum for our children at Llanfaes which addresses their current and future needs. At the core of this is our drive towards the four purposes supported by the Areas of Learning. Our curriculum is broad, balanced and purposeful. Learning experiences are varied to ensure the needs of all learners are addressed. Central to our pedagogy is assessment for learning, ensuring continual progress for the pupils. We maintain a strong focus on well-being and outdoor learning throughout the school. Religious Education and Sex and Relationship Education are key aspects of our curriculum also.



Curriculum Planning

The curriculum is planned to enable all learners to learn in the way and at the pace that allows them to succeed. We promote inclusion and engagement in learning, incorporating effective assessment techniques.

Year groups plan topics on a termly or half termly basis in order that the range and skills can be imaginatively covered. In addition, some aspects of subjects and specific learning skills may be covered in discrete teaching. This approach ensures variety in learning experiences for the children and allows for individual needs and interests to be catered for ensuring that children's needs are addressed.



Welsh/Bilingualism

Welsh is taught as a second language. The importance of using the Welsh Language in everyday life is emphasised as much as possible. Daily use of incidental Welsh by introducing commands, phrases and questions occurs throughout the school. The local authority scheme provides the basis of a structured approach to developing the language. The school also receives some support from Athrawes Fro teachers who are employed by Powys County Council. We aim to encourage the use of the Welsh language as a means of everyday communication and to develop an understanding of the specific cultural



heritage of Wales. The school has a 'Criw Cymreig' to enhance the use of Welsh and is working towards the Welsh Charter. Pupils are involved in a range of language, sporting and Eisteddfod activities sponsored by the Urdd.

Relationship and Sexual Education

Health education is integrated into the curriculum. Staff sensitively introduce sex education in a similar way. All Year 6 pupils have the opportunity to follow a specific Sex Education programme supported by Powys Health Authority. Parental consent is sought prior to the start of the programme. Parents can view all material used. Children should be aware of themselves as individuals gaining knowledge of their health needs, growth and sexual development.

7. ADDITIONAL LEARNING NEEDS (including More Able and Talented)

We adhere to the Additional Learning Needs Code for Wales, 2021. This can be viewed at www.gov.wales We regard all children as special and aim to give every child individual attention. If a child has specific gifts, learning or physical difficulties, these are all recognised and appropriate support given. We are an inclusive school and demonstrate equal opportunities for all. Additional Learning Needs are identified and monitored closely by staff, liaising with parents. The school has an appointed ALNCo, Mrs Thomas, who supports staff in addressing individual need. All classes have teaching assistant support, working with small groups or one-to-one basis. Close liaison with parents is vital together with outside agency support when necessary eg Educational Psychologist, Speech and Language. The school strives to address the needs of all groups of learners through careful monitoring of progress. More Able and Talented pupils are identified and these children have differentiated tasks to challenge their use of skills.

Children Looked After are supported and their achievement promoted through liaising with carers and other agencies. The Headteacher, Mrs K Lawrence is responsible for all Children Looked After in the school.

A copy of the policy regarding Additional Learning Needs is available from the school on request or on the school website.

8 HOMEWORK

The school has developed a Homework Policy through a collaboration of stakeholders. This clearly outlines the expectations for homework in each year group. Homework, of varying amounts, is given weekly. Homework may vary from simply reading to or listening to your child read in Foundation Phase to regular sets of work that support classroom activities, in line with the Home School Agreement. Children from Year 1 are provided with a Homework Book. Pupils from Year 2-6 are given a half termly 'Homework Menu' to be completed independently, one task per week. Our Homework Policy is available on the school website – www.llanfaes.powys.sch.uk

9. REPORTING ON PROGRESS

PARENTS' EVENINGS

Parents' Evenings are held twice a year, in the Autumn and Spring Terms. Parents are also invited to make an appointment to discuss their child's end of year report. In addition, 'Welcome to the Class' meetings are held at the beginning of the Autumn Term. These give an opportunity to learn about the specific requirements for that class eg timetables, PE, expectations, homework etc. The school actively promotes an open door policy also, encouraging parents to speak with staff at any time if they have questions or concerns.

REPORTS

Full written reports are sent out each July prior to the Parents' Evenings. Parents are encouraged to respond to the reports, copies of which are kept by the school to provide a permanent record of achievement. Parents are informed termly of their child's percentage attendance for the year.

TEACHER ASSESSMENTS

Baseline assessment is undertaken during a child's first 6 weeks in Reception class. Progress of pupils is formatively assessed by teaching staff on a daily basis. Value added progress for individuals is assessed at the end of Year 2 and Year 6. During the year teachers make on going assessments of pupil achievements to inform their planning and teaching. Standardised tests in reading and spelling are used during the year to monitor achievement. Welsh National tests in reading, numeracy and reasoning are completed in May each year and results sent out by Welsh Government before the end of the summer term. Parents are welcome to have any results for their child. School results and comparisons with national scores are included both in this document and in the Governors Annual Report to parents that is sent out in September of each year.

SAFEGUARDING

The school operates a thorough and comprehensive safeguarding policy to ensure the well- being of all of our children. This includes our Child Protection and Safeguarding Policy (available on the school website). All parents and carers should be aware that if the school has any concerns regarding a child's safety we would not hesitate to make a referral to social services. We will always put the child's needs first.

10. SCHOOL CLUBS AND EXTRA CURRICULAR ACTIVITIES

There are a number of clubs and activities that take place after school hours and during lunch breaks. These clubs or activities are open to all pupils, though some are age specific, and are organised or run by members of staff and some parent helpers who are all DBS checked. Regular times are arranged but there are occasions when teachers have to attend meetings or courses and clubs may be cancelled on particular days. After school clubs run from 3.30pm to 4.15pm (unless otherwise arranged) and parents have to make arrangements to collect pupils at the end of the session.

In addition there is a thriving 'After School Club' held within the school which operates from 3.30 p.m – 5.30 p.m at a charge of £7 per session. Parents who may be interested in this facility should contact the school for further details. A Breakfast Club also operates from 8 am for £1.50.

Clubs and activities during the year may include:

Art and Craft	Hockey	Netball	Rugby	Football (Girls, Boys and infants)	Tennis	Cricket
Cross Country	Choir	Homework Club				

Violin/Cello/Piano/Drums/Woodwind - Can be arranged. Individual tuition fees are set by the individual tutors and administered by them.

Singing lessons are undertaken by any pupils in Brecon Cathedral Choir.



Netball Team



Kwik Cricket



Rugby Team



Choir singing with Aberhonddu Male Voice Choir

11. EDUCATIONAL VISITS

A number of Educational visits are arranged during the year. Many are linked with the curriculum work of a particular class, others are organised on a whole school basis. Most visits take place within the school day but a number are extended or are residential. Residential trips are organised on an annual basis, generally they are of three days duration.

March - Year 6 visit to the Urdd camp at Llangrannog. This is a Welsh Language and activity course.

March – Year 5 visit to outdoor pursuit venue. Two night residential trip.

Llangrannog



CHARGING AND REMISSIONS

The funding for many visits or trips requires voluntary parental contributions, although in some cases the "Friends of the School" have made an additional contribution either partially or fully funding trips. The voluntary parental contributions sometimes include a non-refundable deposit, though as far as possible other monies will be refunded should a child be unable to take part in a visit. No child would be excluded if a parent decides not to make a voluntary contribution. Where too few voluntary pupil contributions are received, planned visits or trips may be cancelled. A copy of the school Charging Policy is available upon request.

12. ILLNESS AND ABSENCE

ILLNESS AND ACCIDENTS

In the event of illness or an accident at school we make every effort to contact the parent. Emergency contact details are vital and we ask they are kept up to date. If this is not possible and we consider the illness or accident to be serious then we take the child to the doctor or the hospital.

MEDICINES

School staff can only administer prescribed medicines. Parents must complete a letter of permission. All medicines must be clearly labelled with dosage. Parents can, of course, come to school to administer medicines themselves.

ABSENCES

If your child is absent, please ring the school and leave a message on the absence line as early as possible in the morning, but before 10am. A reason for absence must be given. Where messages are not received, the school operates a 'first day response' system and will contact parents to confirm reason for a absence. An Unauthorised absence is recorded when no explanation is forthcoming from parents. Parents must complete a holiday absence form, and ten school days only are permitted. Above ten days it will be recorded as an unauthorised absence. Please remember that any absence, authorised or not, counts towards a child's overall attendance rates. Late marks also accrue and are reflected in an attendance percentage for your child. Good attendance is vital for the continuity and progression of your child's education. We aim for 95%+ attendance for every child. The attendance policy is available on the school website or on request from the school.

13. HEALTH AND SAFETY

The school is subject to the same safety rules as other public buildings. The whole of the school building and grounds is a non smoking area which includes e cigarettes. No dogs are allowed on school premises. In addition, we ask that all visitors to school enter through the main entrance and report their presence to the school secretary who will then provide them with appropriate authorised access to school. Visitors will be asked to sign a 'Visitor Book'. School gates are locked after 9.05 am and re opened at 3.10 pm. The gates are locked again at 3.30 pm. All staff and volunteers have current DBS enhanced checks. The school Health and Safety Policy is available on the school website.

There are toilet facilities for Foundation Phase pupils, key stage 2 pupils, staff and a disabled toilet. There are also toilets in the nursery area and Little Steps classroom. All toilets are cleaned daily by cleaning staff.

14. SCHOOL MEALS



School meals are provided. A cooked meal or jacket potato is available and special dietary requirements can be catered for given prior notice. All parents must sign up for 'ParentPay', an on line system for accessing school meals. Free school meals are available subject to income and details may be obtained from the School Meals Secretary. Forms for free school meals are available from the school office or on line from Powys County Council. Children who do not have school meals may bring a packed lunch. To support our healthy school ethos we request that packed lunches are healthy in nature, placed in a clearly marked container and that drinks (preferably water) are brought in unbreakable bottles or cartons.

15. UNIFORM

We have a school uniform, which although not compulsory, is generally worn by the majority of pupils. The uniform includes navy school sweatshirt with school logo or navy jumper cardigan and :-

Winter

Summer

Navy skirt/trousers
Navy/white check dress White polo
Navy/black shorts & white
polo shirt



We regularly order sweatshirts bearing the school badge. **Please label** all items of clothing clearly with your child's name. Items of jewellery are best left at home. Lost property is displayed at regular intervals but children consistently fail to recognise their own clothing unless it is clearly marked.

P.E. KIT

All children are required to change for P.E. Shorts, T-shirt and trainers are essential. Key stage 2 pupils are likely to require appropriate games kit. If a child does not have PE kit they will be expected to change into items from the spare kit box, housed in the Headteacher's office. Jewellery must be removed for PE or covered with micropore.

16. DISCIPLINE

The staff and governors have drawn up a Behaviour Policy, based on assertive discipline which identifies the expectations and procedures for developing a high level of self-discipline within the school. As a school we focus on the positive behaviours we want to see. We hope that the Policy provides a firm but fair structure for creating a happy, relaxed atmosphere which is conducive to learning and to the attainment of high standards of behaviour. It is important that relationships are built on trust and understanding. We are concerned about the well being of all our pupils and wish to create an atmosphere in which each child feels safe and secure in the knowledge that any problems which may arise will always be attended to promptly, with appropriate degrees of sensitivity and firmness.

17. COMPLAINTS

We hope that difficulties that may arise between parents and school can be resolved through informal discussion. If you have concerns that relate to your child, the conduct of staff or Governors or our delivery of the curriculum, please contact us immediately to make an appointment with your child's class teacher. If your concerns cannot be resolved through this meeting or, if in doubt, please contact the Headteacher immediately. If your concern remains unresolved and you wish to take the matter forward, the school has a formal complaints procedure that is always followed. This is available on the school website, in the school foyer or from the office.

18. TRANSFER TO SECONDARY SCHOOL

Close links have been established with Brecon High School. Year 6 pupils visit the High School on several occasions during the year, culminating in spending two days at the High School in July. Brecon High School staff visit the pupils prior to their transition day in July. A Year 6 Parents Meeting is held at the High School annually. Admissions to the secondary school of your choice are centrally organised. Where children are moving on to different comprehensives we liaise closely with those schools and adhere to their transition arrangements.

19. DISABILITY ACCESS

The school complies with arrangements for admission of disabled pupils as outlined in the Disability Discrimination Act (DDA) 1995. The school has full disability access to all areas. Admission for disabled pupils will be in line with Powys admission procedures. Rails and ramps are provided throughout the school. There are disabled toilet facilities for adults and children. The school has an Equality Plan which includes an Accessibility Plan. The Accessibility Plan can be found in the appendices.

20. EQUAL OPPORTUNITIES

The principles of equal opportunities form an integral part of practice throughout all aspects of school life both within and outside the classroom. We are committed to offering equal opportunities regardless of race, culture, gender, academic ability, physical ability or class. Our school provides an environment that is free from social, sexual or cultural prejudice for all members of our school community. Our vision is to achieve an environment in which members of the school community can be respected as individuals and in which the varied experiences of the community can enrich the life of the school.

Thank you for taking the time to read our prospectus. In it we have tried to outline the major points of information about Llanfaes Primary School that will be of value to you as a parent. However, if there are any areas that you would like clarified please do not hesitate to contact the school – *we are always happy to help.*

Visits to the school are welcomed and can be arranged either by telephoning (01874623326) or e mailing office@llanfaes.powys.sch.uk.

Appendix

L.A (see below)

School Calendar

Staff and Class Structure

The Governing Body

Local Education Authority

The school is maintained by Powys Unitary Authority: Contact with the L.A may be made through school or directly to:

Children Families and Lifelong Learning Local information is available from

Powys County Hall

The District Education Office

Llandrindod Wells

Neuadd Brycheiniog

Powys

Brecon

LD1 5LG

Telephone: 01597 826000

01874 61221

2022/2023

Autumn term:

- Monday 5 September 2022 to Friday 28 October 2022
- **Half Term - Monday 31 October 2022 to Friday 4 November 2022**
- Monday 7 November 2022 to Wednesday 21 December 2022

Spring term:

- Monday 9 January 2023 to Friday 17 February 2023
- **Half Term - Monday 20 February 2023 to Friday 24 February 2023**
- Monday 27 February 2023 to Friday 31 March 2023

Summer term:

- Monday 17 April 2023 to Friday 26 May 2023
- **Half Term - Monday 29 May 2023 to Friday 2 June 2023**
- Monday 5 June 2023 to Friday 21 July 2023

Non-pupil days:

- Thursday 1 September 2022
- Friday 2 September 2022
- Monday 24 July 2023
- There will be two further non-pupil days, agreed on a cluster basis. For further information see the [Cluster Inset Days 2022-23 \(PDF\) \[112KB\]](#)

Useful dates:

- **Good Friday** - Friday 7 April 2023
- **Easter Monday** - Monday 10 April 2023
- **May Day Bank Holiday** - Monday 1 May 2023
- **Spring Bank Holiday** - Monday 29 May 2023
- **Royal Welsh Show** - Monday 24 July - Thursday 27 July 2023

Staff and class structure

The following staff and class structure has been approved by the Governing Body for the academic year 2022-23.

Class	No of Pupils	Staff	Curriculum Responsibilities
Headteacher		Mrs K Lawrence	Teaching & Learning/Designated Child Protection Officer /Health and Safety
Year 6	27	Mrs C North Mrs Barker Mrs S Thompson-Richards (HLTA 0.2)	Deputy Head/ Deputy designated Child Protection Officer/ Overall Curriculum Lead/ Expressive Arts team/School Council 1:1/Lego therapy/ELSA Intervention programmes
Year 5	26	Mrs M Purnell Mr Evans	Humanities /Expressive Arts team/Playground Buddies
Year 4	26	Mrs D Thomas Mrs Driscoll Miss Thompson-Richards (0.6)	SEN Co ordinator/Mathematics team/ Digital Leaders 1:1
Year 3	29	Miss Thompson (0.6) Mr Mosely (0.4) Mrs K Lawrence Ms A James (0.6)	SLT/ Health and Well-Being/ Global Gatekeepers Incredible Years 1:1 (funded by Merthyr CC)
Year 2	29	Mrs N Price Miss R Price	Maternity Cover LLC/Humanities team/Criw Cymraeg
Year 1	24	Miss C Jarman Miss K Savage Miss A Crawford Plane (until Nov 22 only)	Maths / Science and Technology AOLE team / Eco Committee
Reception	29	Mrs A Morris Mrs E Parry	ARR/SLT/LLC & HWB AOLE team

		Miss R Gibson (1:1)	
PPA/Management time/ALN time		Mr J Mosely (0.6) Mrs Thompson Richards HLTA (0.2)	
ALNCo		Mrs D Thomas	
Little Steps/Camau Bach		Mrs B Roe Miss Jones/Miss Thompson-Richards	Leader of setting
Office Manager		Mrs S Hellard	
Welsh		Mrs L Allen	Peripatetic Teacher (distance support only)
Instrumental Tuition		Mrs E Prosser	Piano Cello

Caretaker/cleaning staff Mrs Elaine Stewart, Mrs Alison Jones, Mr Rob

Kitchen staff Cook in charge Mrs Stephanie Jenkins Mrs Julie Davies Mrs Nikki Dunford

Dinner ladies Mrs Stella O'Connor

LIST OF GOVERNORS

Headteacher

Mrs K Lawrence

L.A. Governors:

Town Councillor Martin Weale
Mrs. Jackie Williams (CHAIR)
Mrs L Jenkins

TERM OF OFFICE

May 2019 – May 2023
Jan 2021 – Jan 2025
Sept 2020 – Nov 2024

Parent Governors:

Miss J McDonough
Mrs K Watts
Mrs C Ward
Vacancy

Dec 2018 – Dec 2020
Oct 2020 – Oct 2024
Sept 2020 – Sept 2024

County Governor

Mr David Meredith

April 2020 – April 2024

Community Governors:

Mrs S Lloyd
Mrs M Stroud
Vacant

Oct 2019 – Oct 2023
Aug 2020 – Aug 2024

Teacher Governor:

Mrs N Price

Sept 2022– July 2026

Non-Teaching Staff Governor:

Mrs S Thompson Richards

March 2020 – March 2024

Clerk:

Mrs S Hellard
c/o Llanfaes C P School
Beilhelig Road
Brecon LD3 8EB

GOVERNOR ELECTIONS

Parent Governor and Community Governor Elections will be held in Autumn Term 2022.

ACTIONS

There were no resolutions from the previous meeting.

Absence Target

The school aimed to achieve 95% attendance in 2018/19. The actual attendance was 95.7%. The school has been above 95% since 2013/14. In order to achieve this in addition to the 'first day response' system and text messaging parents also when no reason for absence is received the school sent out information regarding the effect of absence on learning and termly letters to all parents informing them of their child's percentage attendance. Termly awards for 100% attendance were also given. The headteacher worked with the Authority to try and raise attendance and the Educational Welfare Officer wrote or visited pupils whose attendance was at 85% or below.

SCHOOL ATTENDANCE INFORMATION

The number of pupils on the school roll in September 2021 was 210.

The end of year school roll was 220. **NB** For the purposes of attendance children in Reception and Nursery are **not** included.

Overall attendance rate (%) **95.7%** (64812 actual attendances)
{ 2021- 2022 school year}