



St. Joseph's Catholic Infant School

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Privacy Notice

1. In providing us with your personal information you hereby acknowledge that St. Joseph's Catholic Infant School is the Data Controller for all the personal information you provide on this form (for the purpose of the General Data Protection Regulation 2016 (GDPR) and the Data Protection Act 2018 (DPA)) and you are consenting to the School using your personal data for the purposes set out in paragraph 2 below.

As you are consenting to the School use of your personal data please be advised you may withdraw your consent to this processing at any time by notifying us in writing.

2. The personal data which we collect from you via this form will be used by the School (pursuant to it carrying out its various statutory and business functions) for the following purposes:

Whilst enlisted as a Governor at the School.

3. As a Data Controller the School is required under GDPR to inform you which of the Article 6 GDPR "Data Processing Conditions" it is relying upon to lawfully process your personal data. In this respect please be advised that in regards to the data provided by you on this form we are relying on the following Article 6 condition(s);

"The data subject has given consent to the processing of his/her personal data for one or more specific purposes." (Article 6(a) GDPR).

4. We may share your personal data securely with the following third parties (i.e. persons/bodies/entities outside the School) in

accordance with data sharing arrangements which we have in place with those third parties

Diocese of Menevia

Neath Port Talbot County Borough Council

5. The personal information collected from you on this form will be held by the School for a period of:

for the time you are an active Governor at the School.
6. The School will not transfer any of your personal data outside of the European Union. All processing of your personal data by us will be carried out in the United Kingdom or other European Union countries.
7. The School will not use your personal data for the purposes of automated decision making.
8. Please be advised that under GDPR individuals are given the following rights in regards to their personal data:
 - i. The right of access to their personal data held by a data controller.
 - ii. The right to have inaccurate data corrected by a data controller.
 - iii. The right to have their data erased (in certain limited circumstances).
 - iv. The right to restrict the processing of their data by a data controller (in certain limited circumstances).
 - v. The right to object to their data being used for direct marketing.
 - vi. The right to data portability (i.e. electronic transfer of data to another data controller).

Further information on all the above rights may be obtained from the Information Commissioner's website: www.ico.org.uk.

9. In the event that you have any queries regarding our use of your personal data, you wish to have access to the same or you wish to make any complaint regarding the processing of your personal data please contact the School's Data Protection Officer at St. Joseph's Infant School, Water Street, Port Talbot. SA12 6LF.

10. Please be advised that in the event that you make a request or a complaint to the School's Data Protection Officer (see 9 above) and you are dissatisfied with the School's response you are entitled to complain directly to the Information Commissioner's Office. Details of the Commissioner's Office contact details and further information on your rights may be obtained from the Commissioner's website – www.ico.org.uk