

Ysgol Gynradd Tairgwaith Primary School



Charging and Remissions Policy

*Paratoi Pob Plentyn am Dyfodol Gwell
Preparing Every Child for a Better Future*

Introduction

The purpose of the policy is to ensure that there is clarity over those items which the school will provide free of charge and for those items where there may be a charge.

The policy has been informed by the LA policy and compliments the school's Charging for School Activities Policy, Lettings Policy.

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum.

Definition

The school day is defined as: 8.50am – 3.20pm. The midday break does not form part of the school day.

Responsibilities

The Headteacher will ensure that staff are familiar with and correctly apply the policy.

Policy Statement

During the school day all activities that are a necessary part of the National Curriculum plus religious education will be provided free of charge. This includes any materials, equipment and transport to take pupils between the school and the activity. It excludes charges made for teaching an individual pupil or groups of up to four pupils to play a musical instrument. Unless the teaching is an essential part of either the National Curriculum or a public examination syllabus being followed by the pupil(s), we may make a charge in the form of voluntary contributions.

Voluntary contributions may be sought for activities during the school day which entail additional costs, for example, visits out and visitors in. In these circumstances no pupils will be prevented from participating because parents cannot or will not make a contribution. If sufficient funds are not available it may be necessary to curtail or cancel activities.

Optional activities outside of the school day

We will charge for optional, extra activities provided outside of the school day, for example an evening theatre visit. Such activities are not part of the National Curriculum or religious education nor are they part of an examination syllabus.

Education partly during the school day

If a non-residential activity happens during the school day there may be a small charge if the activity is provided by an external provider. When such activities are arranged, parents will be told in advance of the charges.

Residential Visits

Charges will be made for board and lodging, except for pupils whose parents are in receipt of eligible benefits. Parents who can prove they are in receipt of the following benefits may be exempt from paying the cost of board and lodging:

- **Income Support;**
- **Income Based Jobseeker's Allowance;**
- **In receipt of any other benefit or allowance, or entitled to any tax credit under the Tax Credits Act 2002 or element of such a tax credit, as may be prescribed by regulations from time to time for any period wholly or partly comprised in the time spent on the trip. Currently the following are prescribed: support under Part 6 of the Immigration and Asylum Act 1999;**
- **Child Tax Credit, providing Working Tax Credit is not also received and the family's income (as assessed by Her Majesty's Revenue and Customs) does not exceed £16,190 (for 2011/12 i.e. children who are eligible to receive free school meals;**
- **Income Related Employment and Support Allowance.**
- **Guarantee element of the State Pension Credit**
- **Receipt of Universal Credit**

Other charges will be made to cover costs when the number of school sessions missed by the pupils totals half or more of the number of half-days taken up by the activity. In such cases, parents will be told how the charges were calculated.

Calculating charges

When charges are made for any activity, whether during or outside of the school day, they will be based on the actual costs incurred, divided by the total number of pupils participating. There will be no levy on those who can pay to support those who cannot or will not.

Eligible benefits

FSM Criteria – NPT website January 2023

A pupil may be able to get free school meals if their parent or guardian gets any of the following:

- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- Guarantee element of Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit
- to 31 March 2019, Universal Credit (1)
- from 1 April 2019, Universal Credit - provided your household has an annualised net earned income (2) of no more than **£7,400** (as assessed by earnings from up to three of your most recent assessment periods)

(1) This was done as a temporary measure, pending the development of new eligibility criteria.

(2) Net earned income is defined as household income after taxes and deductions. It does not include income from Universal Credit or other benefits.

Supplementary information

Uniform, PE Kit, Calculators, pens etc.

Parents can be invited to equip their child with items of personal equipment intended to be used solely by their child.

Breakages and Damage

Where a student's behaviour results in damage to school property or equipment, parents may be asked to pay for the necessary repair or replacement. Each incident should be dealt with on its own merit and at the schools discretion.