

**TYWYN PRIMARY SCHOOL GOVERNING BODY**  
**ANNUAL REPORT OF GOVERNORS TO PARENTS**  
**ACADEMIC YEAR – SEPTEMBER 2023 – AUGUST 2024**

The Annual General Meeting of the Governing Body was held on Tuesday 04<sup>th</sup> November 2025. The minutes of these meeting are available on request from the school office. Councillor Matt Crowley was re-elected as Chair and Mrs Linda Edolls as Vice-Chair.

The Governing Body comprises of teachers and non-teaching staff, parents, members of the local community and members of the Local Authority (LA). The names and photographs will shortly be displayed on the noticeboard in school. Vacancies arise on a regular basis when terms of office expire and your interest would be welcomed if you have a desire to make a contribution to the success of the school. Please speak with the Head Teacher or the Chair of Governors to register your interest.

Legislation states that an Annual Parents' Meeting with Governors is no longer statutory.

**CHAIR'S REPORT**

Welcome to this year's Annual Report to Parents 2025 / 2026. This report offers an overview of school life, including key statistics and achievements, as outlined in the Governors' Annual Report. As Governors, we take this opportunity to summarise the role and responsibilities of the Governing Body in fulfilling its duties. Throughout the past academic year, the staff have continued to make significant progress in developing the Curriculum for Wales and implementing changes related to the Additional Learning Needs (ALN) system. We, the Governors, would like to acknowledge and commend the dedication and hard work of the Senior leadership team, and all staff at Tywyn Primary School.

Finally, I would like to extend my sincere thanks to you, our parents, for your continued support and cooperation. It is with great pleasure that I present this report to you.

**Cllr Matt Crowley**  
**Chair of Governors**



**COMPOSITION OF GOVERNING BODY**

**Governors appointed by the Local Education Authority**

Councillor M. Crowley  
Councillor E.V. Latham (until March 25.)  
Mrs M. O'Kane  
Mr J. O'Dwyer

**Governors elected by parents of Tywyn Primary School**

Miss L. Owen  
Mrs S. Boxall  
Mr. A. Rayson  
Mrs J. Holmes

### Governors elected by teaching staff of Tywyn Primary School

Mr. James O’Leary

Mrs K. Hanbury

### Governors elected by non-teaching staff of Tywyn Primary School

Vacancy

### Community Governors

Mrs L. Eddolls

Mr R. Williams

Mr R. Rees

Mr C. Pugh

### TENURE OF OFFICE

Councillor E.V. Latham

Term of office ends March 2025

Councillor M. Crowley

Term of office ends December 2026

Mr J. O’Dwyer

Term of office ends December 2026

Mrs S. Boxall

Term of office ends December 2026

Mrs J. Holmes

Term of office ends October 2025

Miss L. Owen

Term of office ends October 2025

Mrs K. Hanbury

Term of office ends November 2025

Mr J. O’Leary

Term of office ends May 2027

Mr R. Rees

Term of office ends February 2027

Mrs. L. Eddolls

Term of office ends September 2027

Mr R. Williams

Term of office ends February 2027

Mr C. Pugh

Term of office ends September 2025

Mr. A. Rayson

Term of office ends January 2027

### Headteacher:

The Headteacher attends all meetings of Governors and Committees in a professional capacity but is not a member of the governing body.

Miss Williams, Deputy Headteacher is not a member of the Governing Body, but last academic year attended the meetings.

### Our Governing Body

Our school Governors have legal duties, powers and responsibilities. They make important decisions about how the school is run. They meet as a whole body at least once a term and review school policies and procedures on an annual basis. In addition to this, various sub-committees such as Finance & Personnel, Curriculum & Standards, Additional Learning Needs and Health, Safety & Premises meet regularly to scrutinise in further detail the work of the school. This information is used to inform our School Self-Evaluation report and identify improvement targets for the following year. They consist of parents, support staff, local Council representatives and teachers who work closely together to support and shape our school for the benefit of the children. Our Clerk to the Governors may be contacted using the school telephone number and address.

**Chair of Governors:** Councillor M.Crowley  
c/o Tywyn Primary School, Channel View  
Port Talbot

**Clerk to Governors:** Mrs. R. Gilmore/Mrs Maureen Winter  
c/o Tywyn Primary School, Channel View  
Port Talbot

There were no requests by parents for meetings with governors during the past year.

**DONATIONS:** £1400

**GOVERNOR EXPENSES:** Nil

### **SCHOOL ORGANISATION**

Our class structure is governed by our variable year group numbers. If and when classes are involved in a mixed age arrangement, the Governors agree that classes are organised according to a number of factors, including; date of birth, balance of gender, dynamics, ability and friendship groups.

The needs of each child are catered for through the hard work and commitment of our dedicated teachers and teaching assistants. Detailed planning, a wide range of formative and summative assessments and a thorough knowledge of the ability of each child all ensure that a broad and balanced curriculum is delivered through a differentiated approach.

Regardless of whether children are placed in a 'straight year group' or a 'mixed year group', each specific cohort of children will display a range of abilities and qualities which our staff are highly trained to cater for. Each year group has access to 'age' and 'stage' appropriate experiences. At our school, there will be times when each child will work in a variety of different learning areas both inside and outside the classroom.

We are supported by Teacher Development Officers for music and KS2 pupils are given the opportunity to learn to play an instrument. In 2024-25 we worked with a Teacher Development Officer for writing.

We take the national priorities of raising standards in literacy, numeracy and tackling poverty issues very seriously. Regardless of which class a child is placed in, our highly trained staff cater for specific 'groups of learners' to ensure that each child is challenged at their appropriate level. The success of this approach rests with the expertise of our teachers and teaching assistants who are eager to ensure we continue to raise standards of achievement at our school.

Teaching Assistants deliver various programmes including Rapid Reading, Language Link, Speech Link, Sensory Circuits, POPAT to various identified groups of learners each week. This ensures children are receiving tailor made opportunities to reach their full potential.

Strong Home /School links are vital and we work hard to develop good working relationships with parents and carers. Regular opportunities are provided for parents to keep up to date with children's progress. Letters, newsletters, Twitter and text messages (SCHOOP) ensure up to date information is always available. We also have Parent Ambassadors who meet with the Headteacher at least once a term. Our school website is an ideal way of keeping up to date with diary dates, newsletters and gaining answers to many questions you may have. Our Governors, Headteacher and Staff are always happy to discuss any queries you may have at a mutually convenient time.

### Class Structure 2024 /25

#### Mainstream Classes:

##### Foundation Phase:

Nursery A.M.	Mrs L. Oakley - Class Teacher
Nursery P.M.	Mrs C. Raymond, Ms S. Crowley, Mrs J. Barry & Mrs Moreena. – Teaching Assistants
Reception	Miss E. Divetta - Class Teacher Mrs N Robbins & Mrs J. Coombes - Teaching Assistants
Reception	Miss L. Byrne – Class Teacher Mrs S. Farrugia & Mrs J. Coombes - Teaching Assistants
Year 1	Miss L. Svenson - Class Teacher Mrs S. Cooksley & Mrs J. Coombes, Teaching Assistants
Year 1	Mrs H. DeCelis – Class Teacher Miss K. Mayers & Mrs J. Coombes, Teaching Assistants
Nurture class	Mrs S. James – Class Teacher Ms N. James, Miss C. Tree & Miss Taya.
Year 2	Mrs P. Jones - Class Teacher Mrs L. Trusz - Teaching Assistants
Year 2	Miss T. Dummer – Class Teacher Mrs L. James & Miss P. Gould – Teaching Assistants

#### Key Stage 2:

Year 3	Mr J. O'Leary – Class Teacher Miss K. Chellew – Teaching Assistants
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<b>Year 3</b>	Mrs C. Collins +& Mrs C. Crocker – Class Teachers
<b>Year 4</b>	Mrs A. Williams - Class Teacher
<b>Year 4</b>	Miss L. Evans – Class Teacher
<b>Year 5</b>	Mr O. Nesbitt - Class Teacher
<b>Year 5</b>	Miss V. Bryce - Class Teacher
<b>Year 6</b>	Mr T. Richards - Class Teacher
<b>Year 6</b>	Miss R. Williams - Class Teacher

Teaching Assistants: Mrs K. Phillips,  
Miss M. Gange, Mrs E. Morgan-Griffiths & Mrs J.  
Williams

**ALNCO (mainstream)** Mrs K. Hanbury

### Learning Support Classes

<b>PMLD</b>	Mrs R. Johns, Class teacher & ALNCO Mrs L. Hendry – Class teacher Mrs D. Davies, Mrs G. Larkworthy & Mrs H. Rees - Teaching Assistants
<b>SLD</b>	Mrs S. Harvey – Class teacher Ms J. Lowry, Ms. M. Dodridge & Rubie and Evilina - Teaching Assistants
<b>MLD</b>	Miss S. Horn – Class teacher Mrs E. Smith & Mrs E. Jenkins - Teaching Assistants
<b>MLD (KS2)</b>	Mrs S. Williams – Class teacher Mrs A. Lean & Miss V. Jones - Teaching Assistants
<b>SLD (KS2)</b>	Mrs S. Applen - Class teacher Ms. K. Kennedy, Mrs K. David, Mrs H. Devonald & Mrs L. Radmore . - Teaching Assistants
<b>MLD (KS2)</b>	Mr. S. Morris - Class teacher Mrs K. Divetta & Miss K. Charles - Teaching Assistants

**PPA Teachers** – Mrs C. Crocker, Mrs A. Fackrell & Miss B. Williams

The school was inspected in June 2018 and copies of the report are available from the school. The five judgements were:

Inspection Area	Judgement
Standards	Good
Well-Being & Attitudes to Learning	Excellent
Teaching & Learning Experiences	Good
Care, Support & Guidance	Excellent
Leadership & Management	Good

### **ESTYN summarised our school as follows:**

*'Leaders and staff ensure an exceptionally caring, inclusive and nurturing learning environment for pupils. They provide many rich learning experiences that support pupils' all-round development successfully. The quality of teaching is good. As a result, across the school, most pupils make good or better progress from their starting points. They develop strong literacy skills, which they apply effectively in their work across the curriculum, and they often achieve very high standards in sports and the expressive arts. Irrespective of their needs and abilities, pupils in Tywyn Primary School, including those in the learning resource classes, believe that there are no barriers to learning and achievement. They are very proud of their school and display exemplary behaviour and attitudes towards learning.'*

### **The School Mission statement and School Values**

In the academic year 24-25 the Headteacher and Governors worked with stakeholder to review the school vision as well as the school core values. We also developed a mission statement.

They are as follows:

Vision – Education for all.

Mission statement - Fostering curiosity, resilience, and responsibility for a better tomorrow.

Core values –

At Tywyn we are,

Kind

Caring

Happy

Enthusiastic

Creative

Curious

Honest

Respectful

BE THE BEST YOU CAN BE

## **The Welsh Language**

Although our pupils are taught predominantly through the medium of English, our pupils are encouraged to use every day Welsh when greeting others. The pupils are also encouraged to use Welsh to communication outside of formal instruction such as games during playtime and instructions throughout the day. Everyday Welsh is spoken and practised every day in every class throughout the school. The school actively promotes the development of the Welsh language. St. David's day is an important part of our heritage and through our curriculum; pupils have the opportunity where appropriate to apply their knowledge and understanding of the cultural, economic, environmental, historical and linguistic characteristics of Wales. The language category which most closely describes the school is English. The school develops bilingualism throughout all age groups and celebrates Welsh culturally and diversity as and when required.

## **Local and Global Citizenship**

The school continues to be involved in a range of charitable activities and during the last academic year we raised hundreds of pounds and helped many people in need including MacMillan Cancer and Red Nose Day. The Governors thank the children and parents for their generosity.

## **Additional Learning Needs**

Pupils are identified early in their school life with regards to additional learning needs and tailored programmes are put in place to help them succeed in their ability. The school has a graded response to identifying children. There is breadth in the schools ILP & ALP.

The school works closely with the Local Authority ANSS team and other agencies to support pupils with ALN.

## **School Prospectus**

The School Prospectus is updated annually. Copies are available on request, from the school office. The changes made include staff and governing body changes, class structure changes, school terms and holiday dates, attendance data and teacher assessment data (when required).

## **Community and Industrial Links**

As every year, the hardworking PTA has continued to raise funds for the school in a variety of ways, for example the Summer Fair. They organised fantastic experiences for our pupils, including a Christmas treat.

The PTA is always seeking new members and would welcome any parents, grandparents or relatives to PTA meetings.

Last year saw the second year of the Parent Ambassadors. They allow parents to have a direct voice with the Headteacher and influence some decision making.

Many trips take place every academic year which are dependent on the pupils learning. These trips are noted in the monthly newsletters and experiences shared via X (Twitter)

Annual trips include -

- Year 6 attended a residential trip to Morfa Bay.
- Year 5 attended a residential trip to Llangrannog.

There are usually many visitors to the school throughout the year, all of whom greatly enrich the pupils learning. The Governors are grateful to all of them for giving their time and expertise. We work closely with other agencies to ensure our curriculum is rich and varied.

### **School Strategies**

The School Improvement Targets for 2024 – 25 were –

1. To improve pupil attendance
2. To improve pupils' literacy skills, in particular writing (more able)
3. To ensure all pupils make effective progress in line with the expectations of Curriculum for Wales
4. To develop a physical learning environment that supports all learners and enables them to make progress, whilst being conducive to their learning needs.

School improvement monies were used to:

- Provide TA support for identified pupils
- Provide professional development courses for all staff
- Purchase much needed resources for all pupils
- Fund new equipment for our pupils with additional learning needs
- Purchases Literacy focused resources, including the home reading platform
- Individual class resources to adapt the learning environments to meet the needs of the pupils

### **Sporting Aims**

Tywyn has a long and successful history of sporting participation and excellence. We are very proud of all the children's achievements in the above.

These are some of the sports we participate in:

**Netball**

**Football**

**LSC Football**

**Rugby**



**Cross Country**

**Dance**

**Athletics**

**Cricket**

**Hockey**

### **Extra-Curricular Activities**

We have a wide variety of after school and lunchtime clubs available to the children. Football, rugby and netball practice takes place several times a week, enabling pupils to develop their skills and these provide an opportunity for pupils to compete in matches and tournaments.

In addition to sporting activities, the school also offers residential courses to enable pupils to experience outdoor activities, however, once again restrictions have not allowed schools to participate in any of these in the past year.

### **Disabled Pupils – Admission and Access**

Pupils with disabilities are largely catered for, across the school, within the school's Learning Support Centre for PMLD, SLD and MLD pupils. Admission to such classes is by means of the LA's SEN Panel which has allocated 48 designated places within the school.

All pupils within the school are treated equally regardless of ability, race or gender.

To ensure equal access for disabled pupils all of the important resources are sited on the ground floor, each year group has at least one ground floor class and all entrances have appropriate ramps.

The ethos of acceptance and inclusion in the school ensures disabled pupils and pupils with additional learning needs are not treated less favourably than other pupils.

### **Additional Learning Needs**

a) **The ALN Policy**

The school's aims and those of its ALN policy set out the school's belief in the importance of inclusion. The provision of planned places within our Learning Support Centre is organised as follows:-

Profound & Multiple Learning Difficulties (PMLD)	6 places
Severe Learning Difficulties (SLD)	18 places
Moderate Learning Difficulties (MLD)	24 places
Total	48 places

b) **LA Consultation**

The school continues to work closely with the LA to ensure the needs of the pupils with additional learning needs within Tywyn are met as effectively as possible. The LA has worked with the school to continue to update the resources.

c) **Resources**

EIG funding was used on a whole-school basis to meet identified need within both the ALN and mainstream provision.

PDG allocation is utilised to support free school meals pupils across the school. The delivery of intervention programmes and resources are supported by this grant. The PDG spending plan is published on our school website.

Grant funding this year has allowed the school to enhance and develop the environment, particularly the sensory provision and a path enabling wheelchair users to access the Forest Schools area.

d) **Pupil Placement**

Following the transitional reviews held, pupils transferred to Ysgol Hendrefelin Special School, Ysgol Maes Y Coed in Neath and the unit in Ysgol Bar Baglan.

Our mainstream pupils transferred to Ysgol Bae Baglan, St Joseph's RC Comprehensive School and Ysgol Cwm Brombil.

The pupils with additional learning needs continue to celebrate their successes in swimming, curricular improvement, attitudinal and behavioural improvement and a range of out of school events.

The school co-operates regularly and effectively with other professionals in seeking each child's full entitlement e.g. physiotherapist, speech therapist, visual impairment personnel, hearing impairment personnel etc.

**Premises**

The school toilet facilities are on a rolling programme for refurbishment which is organised by the Local Authority. Cleaning of the toilets is undertaken by Local Authority staff.

We work with the Local Authority to maintain the upkeep of the building and to rectify any repairs needed.

**Healthy Schools & Eco Schools**

The school promotes healthy eating via a fruit tuck shop every morning. The School Meals Service follows the Welsh Nutritional Guidelines when preparing their menus. We encourage pupils to drink as much water as possible throughout the day. Tywyn has achieved its Platinum Eco-flag and continues to have an active Eco-Committee.

## School Terms & Holiday Dates 2024-25

### Neath Port Talbot County Borough Council

		Mid Term Holiday			
Term	Term	Begins	Ends	Term Ends	Days
Autumn 2024	Monday 2 <sup>nd</sup> September	Monday 28 <sup>th</sup> October	Friday 1 <sup>st</sup> November	Friday 20 <sup>th</sup> December	<b>75</b>
Spring 2025	Monday 6 <sup>th</sup> January	Monday 24 <sup>th</sup> February	Friday 28 <sup>th</sup> February	Friday 11 <sup>th</sup> April	<b>65</b>
Summer 2025	Monday 28 <sup>th</sup> April	Monday 26 <sup>th</sup> May	Friday 30 <sup>th</sup> May	Monday 21 <sup>st</sup> July	<b>55</b>
				<b>Total</b>	<b>195</b>

Good Friday	Friday 18 <sup>th</sup> April 2025
Easter Monday	Monday 21 <sup>st</sup> April 2025
May Bank Holiday	Monday 5 <sup>th</sup> May 2025
Spring Bank Holiday	Monday 26 <sup>th</sup> May 2025

6 INSET days were taken.

### Attendance

The overall attendance for 24/25 was 90.38%

Attendance and punctuality is rigorously monitored, with parents being constantly reminded in monthly newsletters about the importance of contacting the school on their child's first day of absence. We operate a First Day Response system. If no message has been received, a phone call and/or text message is sent to which parents are expected to respond. Letters are sent out to parents detailing any concerns and consequent procedures.

Attendance posters are displayed around the school reminding parents and carers of the importance of regular attendance.

We offer support regarding attendance to any family should they require it.

The Admin Staff proactively works with the Education Welfare Officer and Headteacher in setting targets for improving attendance of all pupils.

Our attendance target is reviewed annually.

Improving attendance remains a priority for the school.

## Teacher Assessment Data – 2024 / 2025

NO DATA WAS REQUIRED BY WELSH GOVERNMENT IN SUMMER 2024/25

Assessment is an ongoing process. Pupil progress informs teacher planning to ensure the needs of all pupils are met.

### *Thanks*

The Governing Body wishes to thank pupils, staff, parents and the whole community who all play a huge role in helping the school achieve its goals. Our school continues to grow from strength to strength. We firmly believe that when we all work together and when each and every learner believes in themselves, they can achieve their goals and succeed in their chosen path. Lets continue to work together to foster curiosity, resilience, and responsibility for a better tomorrow.

## FINANCIAL STATEMENT OF INCOME & EXPENDITURE APRIL 2024-MARCH 2025

Please see attached Expenditure Report.