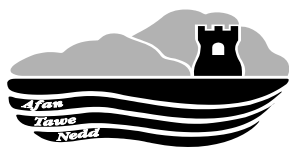


St Therese's Catholic Primary School
(Diocese of Menevia)

'Be Joyful, Learn and keep the Faith'



St Therese's Catholic Primary School
Southdown Road
Sandfields
Port Talbot
SA12 7HL

Tuesday 18th April 2023

Dear Parents

Election of Parent Governor

I am writing to inform you that there is a vacancy for Parent Governor on this school's Governing Body to commence on 1st June 2023. An application form and conditions which governors must meet to qualify to hold this post can be obtained from the school office.

In general, any parent of a registered pupil at the school at the time of election is eligible to be a Parent Governor. However, no parent may be a member of more than two governing bodies and there are strict rules on eligibility (see over for detail).

When you have completed the application form this should be returned to the box provided in the school office by no later than 3.00 p.m. on Friday 28th April 2023. Please note that it is your responsibility to ensure that the nomination is placed in the box. If there is more than one nomination received, then an election will take place on Friday 12th May. Voting papers will be sent to all parents with children at the school.

If elected you are advised that all new governors **must** have a Disclosure from the Criminal Records Bureau **before** taking up the appointment.

Training courses for governors are provided free of charge by the Authority. Information is also circulated from time to time regarding courses arranged by outside bodies for which a fee may be payable.

Yours Sincerely,

Mrs R E Lewis
Headteacher

N.B: If you have any special requirements when visiting us or require written material in a different format which we need to consider, please contact the school.

Headteacher: **MRS R E LEWIS**

Southdown Road, Sandfields Estate, PORT TALBOT SA12 7HL

Tel: 01639 882797

E-mail: stthereses@npt.school

Website: <http://st-thereses-catholic-primary-school.j2bloggy.com/>

The following is a summary of the conditions which governors must meet to qualify to hold or continue in office.

A governor must:

1. have a satisfactory Disclosure & Barring Service (DBS) Certificate;
2. be age 18 or over at the time of appointment or election;
3. not hold more than one governorship at the same school;
4. not be a governor at more than two schools;
5. not be bankrupt or disqualified under the Company Directors Disqualification Act 1986 or an order under the Insolvency Act 1986;
6. not have been removed from the office of charity trustee or trustee for a charity on grounds of misconduct or mismanagement;
7. not be included in the list of teachers or workers prohibited or restricted from working with children or young people;
8. not be disqualified from being a teacher, other school employee or an independent school proprietor;
9. not have been sentenced to 3 months or more imprisonment in the 5 years before becoming or since becoming a governor;
10. not have received a prison sentence of 2½ years or more in the 20 years before becoming a governor;
11. not at any time have received a prison sentence of 5 years or more;
12. not have been fined for causing a nuisance or disturbance on school premises during the 5 years prior to or since appointment or election as a governor;
13. not hold office or continue to hold office at time when he/she is liable to be detained under the Mental Health Act 1983;
14. not have failed to attend meetings of the governing body without consent for a continuous period of 6 months;
15. attend mandatory training where prescribed by legislation;
16. not be appointed to the same category of school during the 12 months following disqualification for non-attendance;
17. not act as clerk to the governing body;
18. not refuse a request by the governing body to make an application under section 113 of the Police Act 1997 for a criminal records certificate.

Please refer to the Government of Maintained Schools (Wales) Regulations 2005 for further details. If you wish advice or guidance on the above please contact: governors@npt.gov.uk , or write to the School & Family Support Team, Port Talbot Civic Centre, Port Talbot, SA13 1PJ or telephone 01639 763600.

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