



# Ysgol Gynradd Coedffranc Primary School

Acting Headteacher: Mr. T. Richards  
Deputy Head: Mrs. C. Roderick

*Giving our children the roots to grow and the wings to fly*

Wednesday 15<sup>th</sup> of April 2026

Dear Parent/Carer,

We will be taking part again in the free School Holiday Enrichment Programme (SHEP) for children from Reception to Year 6 in the first three weeks of the Summer Holidays.

The programme will be run by the school in partnership with Catering Services, Leisure Services and school staff to bring a programme of exciting sporting, health education as well as creative activities for the children to take part in. **Places on the scheme are limited to the first 80 pupils.** Please, only sign up if you are firmly committed to taking up the places. Children who are outside of the first 80 to respond will be placed on a waiting list. The programme will run for three weeks over the Summer Holiday from Tuesday 21<sup>st</sup> of July to Thursday 6<sup>th</sup> of August. That is:

	From	To
Week 1	Tuesday 21 <sup>st</sup> of July	Friday 24 <sup>th</sup> of July
Week 2	Monday 27 <sup>th</sup> of July	Thursday 30 <sup>th</sup> of July
Week 3	Monday 3 <sup>rd</sup> of August	Thursday 6 <sup>th</sup> of August

Children will be expected to attend the canteen for a free breakfast at 8.30 am and will then have a series of short activities to develop their sporting skills, their understanding of health and nutrition and also their creative skills. At 11.50 am the children will be provided with a free lunch from the school canteen. The session will end at 12.30 pm each day. On each Thursday, you and your other children will be invited into school to share a free lunch with your child during the lunch time (11.50 – 12.30).

Attendance is expected for each day of the week that you sign your child up for. You may sign up for one, two or three weeks of the project. Normal school rules and policies will apply, with the exception of children having to wear school uniform. High standards of behaviour will be expected during the activities as a condition of attending.

To enable us to plan effectively for this project, I would be grateful if you would complete the online form linked below by Friday the 1st of May if you wish your child/children to attend. Please complete a separate form for each of your children who you would like to attend. If you have any further questions, please do not hesitate to get in touch with me at the school.

[SHEP Sign up form 2025/26 – Fill in form](#)

Yours sincerely,

T. Richards  
Acting Headteacher