



Microsoft Teams for Education


Quick Start guide for students



Get started

How to sign in

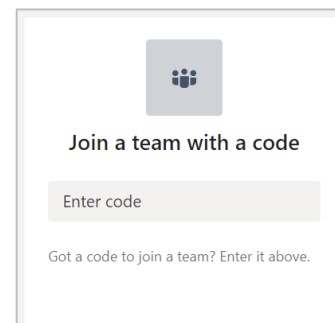
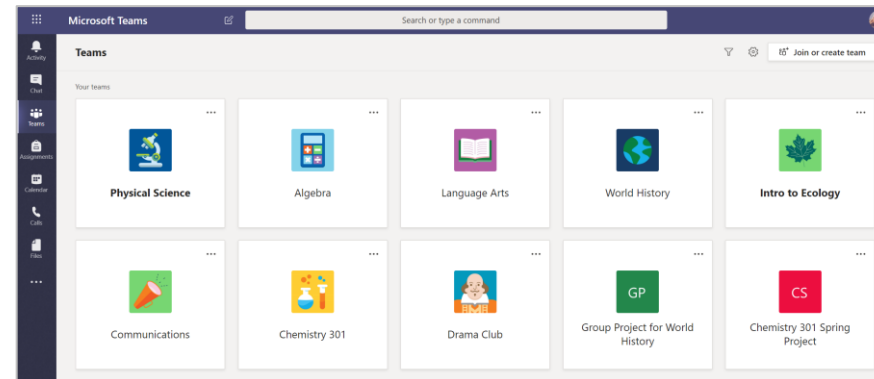
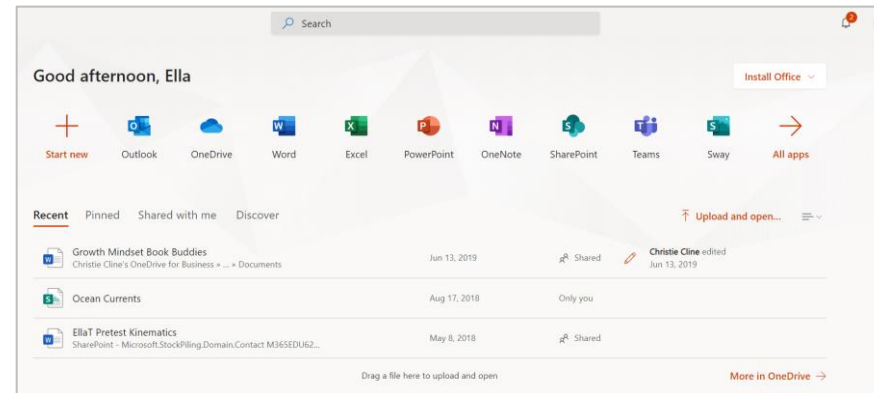
Sign in to Teams

1. Go to Office.com and sign in with your school email and password.
2. From your Office.com homepage, click on the **Teams** app to open it right in your browser.
3. Select  Teams to see which class teams you're in. If your teacher has already set up the class team and added you, you'll see one of more (depending on how many classes you have) class team tiles.

Note: Don't see any class team tiles? Your teacher may have invited you to join your class team with:

- A join code (from the Teams page, select **Join or create team** and enter the code)
- A link (check your email!)

When you see your class tiles, click on one to start connecting with your teacher and classmates!



Assignments and grades

View and turn in your work. All from Teams.

View and turn in assignments

- 1. Head to a class team and the **General** channel. Select the **Assignments** tab.
- 2. To view assignment details and turn in work, select the assignment.
- 3. Attach any required materials by clicking **+ Add work**.
- 4. Click **Turn in**.

