



Cilffriw Primary School

Transition Plan

Reviewed on:	19/9/23
Signed by Headteacher:	<i>M. Quin</i>
Signed by Chair of Governors:	<i>C. Storey</i>
Date of next review:	September 2024

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Cilffriw Primary School

Transition Plan



At Cilffriw Primary School we believe that pupils make the best progress in their learning, and are most happy and confident when moving to new classes, when there are planned opportunities for transition. This may be transition between classes, or between our school and comprehensive school.

To ensure that pupils have the best experience of transition, we follow this procedure:

Pre-school to Nursery Transition

Pupils who are joining our nursery are offered visits before their start date, when they can come with their parents or carers and meet the teacher. We work with parents/carers to create the best arrangement for their child. Most pupils are initially offered an after-school visit when the nursery is quiet. Subsequent visits can be made, in arrangement with parents/carers, during school time. During these visits, nursery staff will take time to talk about the new pupil's needs and strengths, so that they are well prepared for the start date.

We are currently establishing on-site childcare with an external provider – Ty plant. This will ensure that the transition of pupil records and progress will be facilitated easily with meetings between the staff from Ty Plant and school staff.

Nursery to Reception Transition

School records for nursery pupils will be passed to the Reception class teacher in staff meetings. Because our nursery and reception classes are taught as part of an Early Years Unit, teaching staff work closely together with the children from both classes. The transition of pupil records and progress is an embedded part of the work that is carried out in the Early Years Unit.

There is a transition morning organised each summer when nursery pupils spend time with their reception teacher. Early Years staff work closely together, so nursery pupils usually are very familiar with reception staff. Nursery pupils have

their first school meal in July, so that they know the routines for lunch time before they start full-time in September. Parents/carers of nursery pupils are invited to a transition meeting in the summer term, when they will be given detailed information about the learning experiences, daily and weekly organisation, and the required resources that pupils will need to bring to school. Parents and carers have time to ask questions and are given transition booklets with all relevant information.

Class to Class Transition

There is no Foundation Phase to junior transition any more in the new curriculum for Cilffriw. Classroom organisation, timetabling and resourcing is the same in each class (with progressive differences to reflect the ability of the pupils being taught), so that pupils are immediately familiar with the expectations and routines of their new class.

In the summer term, there is a moving up morning when pupils move into their next teacher's classroom. There is also a moving down morning when teachers visit their future pupils in their current class to see how capable and confident they are in their familiar environment. This ensures that both teachers and pupils are involved in the transition process.

All teaching staff have afternoon meetings during the summer term to pass on information about their pupils to the next teacher. The transition of information about pupil progress is a central focus of these meetings, and all classes use the same system for assessing progression.

Transition into the Speech and Language Unit

Pupils who are starting in our Speech and Language Unit are offered a tailored programme of visits throughout the summer term. Parents and carers work closely with SLU teachers to develop a transition programme that best fits the needs of each child. Some pupils are initially offered after-school visits, and then all pupils have visits during school time so that they can become accustomed to the classroom and familiar with the other children and SLU staff members.

Year 6 to Comprehensive Transition

Cluster working is a key feature of our transition arrangements between Year 6 and Year 7. In cluster headteacher meetings, we arrange assessment procedures for all Year 6 pupils across the primaries. This ensures consistency of information when pupils move to Year 7.

Cluster working will continue this academic year (2023 – 2024) with half termly progression meetings, when headteachers and all cluster teachers will work together to develop meaningful and consistent procedures for assessing progression. There is also a cluster inset on progression in February 2023 to include all school staff.

We work closely with Llangatwg Comprehensive and our school cluster to plan a transition programme for our Year 6 pupils. This usually includes at least three transition visits for pupils, a transition meeting for parents and carers, after school visits for pupils who are anxious or require extra support, and visits to Year 6 by comprehensive teachers and pupils who talk out what Year 7 will be like. Year 6 pupils are always very confident in leaving Cilffriw Primary and starting in Llangatwg. Other comprehensive schools offer similar transition programmes, but we are not involved in cluster planning for these transition events.