

Crymlyn Primary School



Governing Body Annual Report to Parents Academic Year 2022-23

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Introduction from Chair of Governing Body.

As the Chair of Governors of Crymlyn Primary School I am delighted to introduce this annual report to parents on behalf of the Governing Body.

The report aims to provide you with important information about the school and your child's learning experiences.

As a school we aim to provide a warm and welcoming atmosphere where every child is greatly valued, respected and nurtured so that they experience success in their learning and personal growth. I believe that all children at Crymlyn are encouraged and supported to achieve their full potential, develop skills, confidence and a lifelong love of learning. I am extremely proud of the team that we have at Crymlyn Primary and feel that we are extremely fortunate to have such a dedicated and supportive staff.

Our school strives for continuous improvement and development for all. This is linked to the strong leadership and a shared vision to drive the school forward. For this I would like to thank our Headteacher Mr Clement for his dedication, professionalism and passion for education and our children's future.

I would like to thank the Governing body for their support of the school and their continued commitment to our children. Our governors are passionate about the school and working together with school staff endeavour to create a happy, stimulating and creative environment. I extend my utmost appreciation and thanks to our clerk to the governors Mrs Claire Whitefoot who offers constant support and guidance to the governing body.

In addition to our governors we also have fantastic support from the Friends of Crymlyn. Donations made to the school have enhanced the school environment and our children's experiences. I would like to thank those concerned for their time and effort for organising fundraising activities and for the wider school community for continually supporting our events. It is thoroughly appreciated and we are extremely grateful.

Natalie Lambourne
Chair of Governors

1. Annual Meeting with Parents

The Schools Standards and Organisation (Wales) Act 2013 removed the requirement for school governing bodies to hold an annual meeting with parents. Instead, new arrangements were introduced to enable parents to request up to 3 meetings in any school year with a governing body on matters which are of concern to them.

As a result of this, at the AGM for governors held in September 2013, it was decided not to hold the annual meeting with parents.

Information on how to request a meeting is on the Governors' page on our school website.

No meeting has been held this year.

2. List of Governors and their term of office (2022-23)

Governor	Category	Term of office expires
Ms Natalie Lambourne Chair	Community	30.11.26
Ms Leah Hayes Vice Chair	Community	01.02.27
Mr Howard Davies	LA	17.04.27
Cllr Tyrone Bevan	Community	17.05.27
Mrs Donna May	Elected Teacher	13.10.26
Mrs Angela Harris	Elected Staff	08.12.25
Mrs Laura Jones	Elected Parent	01.02.27
Miss Emma Baker	Elected Parent	28.04.25
VACANCY	ELECTED PARENT	
Mr Gary Clement	Headteacher	Ongoing

Chair of Governing Body

Ms Natalie Lambourne
Henbanc Farm, Llandarcy, Neath. SA10 6JD

Clerk to Governing Body

Mrs Claire Whitefoot
Crymlyn Primary School, School Road, Jersey Marine, Neath. SA10 6JJ

3. Election of Parent Governor.

There will be a parent election in Spring 2024 to select a parent a governor.

4. Financial Statement 2022-23

Please find LEA statement attached in the appendix 1

5. Attendance

The target for 2022-23 attendance is 95% for the whole school. The school is targeting the families of those children whose attendance falls below 90%.

In the school year 2022-23, the attendance for the children from Reception to Year 6 was as follows:

Whole year attendance for the school was 91.30%. As a result of this measures are being introduced over 3 years, to improve the whole school attendance.

Every school absence must be accounted for by a satisfactory explanation. Therefore, the school operates a first day response to absence, where the parent/carer will be contacted on the first day to investigate the reason for absence if no reason has been given.

The EWO works closely with the school to monitor attendance and is also involved with families in a supportive role, such as a management plan for a child's return after illness. Fortnightly meetings take place to monitor and track attendance of all pupils.

6. Community links

The school aims to be the centre of the community and continues to make progress in community involvement. Members of the community are invited to talk with the children, work alongside them and attend school events. The school uses the local environment as an integral part of learning experiences to ensure pupils value their community.

7. School targets

In line with the new curriculum there are no tests as measures. The school uses personalised assessments once a year at the end of the academic year to measure pupil progress in reading, numeracy and reasoning.

Pupil's progress is discussed with parents in consultation evenings and this progress is regularly reviewed. Progress centres around pupils' development and growth in line with the new curriculum.

Due to the COVID-19 pandemic, Welsh Government have not requested schools to submit data.

8. Sporting Aims and Achievements

Our sporting aims for the pupils at this school are as follows:

- For all pupils to enjoy sport and to take part in a range of sporting activities
- For all pupils to develop team spirit
- For all pupils to develop a lifelong interest in sport

During P.E. sessions, a range of sporting activities, skills and games was taught.

Providing after school sports clubs is a focus for the upcoming year, with football, netball and dance on the priority list.

We would also like to celebrate pupils' achievements outside school and will be introducing recognition in our weekly Seren yr Wythnos assemblies.

9. Review of school policies and strategies

School Development Plan for the upcoming year 2023-24

Every year as a school we prioritise our areas for development. This year our actions are:

Action 1	To improve pupils' phonological awareness to develop their reading skills (Second year priority).
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Action 2	To improve pupils' conceptual understanding in Maths (Concrete, Pictorial, Abstract approach within WRM)
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Action 3	To ensure the school meets the requirements of the new ALN Code of Practice (3rd year priority)
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Action 4	To improve whole school attendance (target 93%)
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Action 5	To develop pupils' oracy in Welsh
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Action 6	To develop a whole school approach to mental and emotional wellbeing
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10. Term dates and Session Times 2023 - 2024 Academic Year

Period	Dates
Autumn Term 1	Friday, 1 September to Friday, 27 October
Autumn Half Term	Monday, 30 October to Friday, 3 November
Autumn Term 2	Monday, 6 November to Friday, 22 December
Christmas Holiday	Monday, 25 December to Friday, 5 January
Spring Term 1	Monday, 8 January to Friday, 9 February
Spring Half Term	Monday, 12 February to Friday, 16 February
Spring Term 2	Monday, 19 February to Friday, 22 March
Easter Holiday	Monday, 25 March to Friday, 5 April
Summer Term 1	Monday, 8 April to Friday, 24 May
Summer Half Term	Monday, 27 May to Friday, 31 May
Summer Term 2	Monday, 3 June to Friday, 19 July

INSET Days

- 1 September 2023
- 27 October 2023
- 22 December 2023
- 9 February 2024
- 22 March 2024

Session times are as follows:

Nursery children (AM)	8.50am to 11.20am
Nursery children (PM)	12.50pm to 3.20pm
Full time children	8.50am to 3.20pm

12. School prospectus

A copy of the most recent prospectus is available in school and on the school website - <https://crymlyn-primary-school.j2bloggy.com/>

13. Curriculum and organisation of education incl. Special Educational Needs

Pupils in all age groups pursue a wide curriculum covering many areas of development. Each child's needs and abilities are considered and care is taken to ensure at all times that the needs of children are met. Pupils are taught in English and Welsh is taught as a second language. Further information can be found in our school prospectus, which can be found online at <https://crymlyn-primary-school.j2bloggy.com/> or a copy can be requested from the school office.

Mrs Sian Jefford is the Additional Learning Needs Co-ordinator (ALNCO) and Mrs Natalie Lambourne is ALN governor. The support children need is described by the category of their need. Children who need a little support in school are on the Early Years/ School Action section. Those who need expert support and guidance from outside the school go on to the Early Years Plus/ School Action Plus section. Children with greater needs would be referred for a Statement of Educational Needs. There is no set pattern to progress through the ALN stages. Some children go on to the first stage for a short time and then come off the register. Others progress on to the next level of need before coming back to the first level. Each child is treated as an individual and the support given is dictated by what they need. The ALN register is reviewed and updated regularly at least once per term. The code of practice for SEN is followed for entry and exit criteria for each stage of the register.

No child is placed on this register without the knowledge of the parents/carers. All were invited to school to discuss provision for their child with the school's ALNCO.

In addition, four pupils were placed on school monitoring, whereby staff closely monitor progress and initial concerns.

Some of the school's budget was used to create smaller teaching groups and classes. Mrs Evans and Mrs Sargeant carry out support work with individuals and groups of children. Specialist teachers of Additional Learning Needs (ALN) as well as the Educational Psychologist were used to conduct assessments of some children.

14. Language Category.

Crymlyn Primary school is an English Medium School.

15. Welsh Second Language.

Welsh is introduced as a second language in short, mainly oral lessons from the time the child enters school at the Foundation Phase, Enjoyment in learning the language is incorporated in a variety of situations; incidental, conversational, display and singing. Welsh is used in most areas of the curriculum and is an integral part of classroom life.

As pupils progress they develop reading and writing skills in Welsh in addition to oral skills.

A Welsh lesson is also timetabled each week in Foundation Phase and Key Stage 2.

Since Summer Term 2010 Teacher Assessments for Welsh as a Second Language have been made for all pupils at the end of Key Stage 2 and reported to parents.

Our Welsh co-ordinator attends termly cluster meetings to ensure consistency across our cluster schools.

We aim to promote bilingualism across the curriculum and aim to enable pupils to communicate effectively in English and Welsh at a level appropriate to their age and ability. Bilingualism development is ongoing within the school and is often apparent in most areas of the curriculum.

The Curriculum Cymreig is also important in our pupils' development and understanding of their Welsh heritage and is reflected throughout the year in a range of activities.

The school is working towards the Silver Award of the Siarter Iaith.

16. Toilet facilities.

There are separate, and adequate, toilet facilities for boys and girls in both Junior and Infant buildings. Toilets are cleaned daily. There is a Toilet Policy in school which is available to all parents (on request) at the school office.

17. Disabled pupils and Accessibility

The school's Admissions Policy sets out the criteria for admitting children to the school and arrangements for disabled children are set out in this policy. Their application for a placement in Crymlyn would be considered on equal grounds to any other child provided the school could meet their needs. We continue to make appropriate adaptations to the school to meet specific needs of pupils.

The school has an Accessibility Plan which sets out adaptations to be made in the light of new legislation.

18. Healthy eating and drinking.

As a school we participate in the all Wales Healthy Schools initiative and in July 2015 we received our Phase 5 award. The school will now work towards the National Quality Award.

It is the aim of Neath Port Talbot school meals service to ensure that pupils provided with a healthy nutritious meal reduced in saturated fats, salt and sugar. They also aim to increase the consumption of fruit and vegetables in order to achieve the recommended five portions a day.

Pupils who choose to have a packed lunch should have a well-balanced lunch including a non-fizzy drink and at least one piece of fruit. Pupils should not have sweets in their lunch box.

Our pupils can bring a fruit snack to school.

Neath Port Talbot County Borough Council

Period: April 22 - March 23

CRYMLYN PRIMARY	
<u>DELEGATED COSTS 2022/23</u>	
	<i>YTD-Actual</i>
TEACHERS SALARIES	362,691.32
SALARIES	186,974.85
WAGES	
OTHER EMPLOYEE EXPENSES	250.00
PREMISES	13,045.62
TRANSPORTATION	1,304.00
SUPPLIES AND SERVICES	35,912.84
THIRD PARTY PAYMENTS	
SUPPORT SERVICES	62,896.54
GOVERNMENT GRANTS & CONTRIBUTIONS	-110,087.57
SALES	-609.45
FEES AND CHARGES INCOME	-2,473.79
INTERNAL RECHARGES	-22,811.82
RENTS	
INTEREST RECEIVED	
TRANSFERS	-48,829.54
TOTAL	£478,263.00

<u>NON-DELEGATED COSTS 2022/23</u>	
	<i>YTD-Actual</i>
TEACHERS SALARIES	
OTHER EMPLOYEES	
OTHER DIRECT COSTS	
MISC INCOME	
CAPITAL CHARGES	14,321.67
CONTRIBUTION TO/FROM RESERVES	-48,829.54
TOTAL	-£34,507.87