

Crymlyn Primary School



Governing Body Annual Report to Parents Academic Year 2024-25

CONTENTS

Introduction from Chair of Governing Body.....	3
1. Annual Meeting with Parents	4
2. List of Governors and their term of office (2024-25)	4
3. Election of Parent Governor.	5
4. Financial Statement 2024-25	5
5. Attendance	5
6. Community links	5
7. School targets	5
8. Sporting Aims and Achievements	6
9. Review of school policies and strategies	6
School Development Plan for the upcoming year 2025-26	6
10. Term dates and Session Times.....	7
2025 - 2026 Academic Year.....	7
12. School prospectus	8
13. Curriculum and organisation of education incl. Special Educational Needs	8
14. Language Category.	8
15. Welsh Second Language.....	8
16. Toilet facilities.	9
17. Disabled pupils and Accessibility.....	9
18. Healthy eating and drinking.....	10

Introduction from Chair of Governing Body.

As the Chair of Governors of Crymlyn Primary School I am delighted to introduce this annual report to parents on behalf of the Governing Body.

The report aims to provide you with important information about the school and your child's learning experiences.

As a school we aim to provide a warm and welcoming atmosphere where every child is greatly valued, respected and nurtured so that they experience success in their learning and personal growth. I believe that all children at Crymlyn are encouraged and supported to achieve their full potential, develop skills, confidence and a lifelong love of learning. I am extremely proud of the team that we have at Crymlyn Primary and feel that we are extremely fortunate to have such a dedicated and supportive staff.

Our school strives for continuous improvement and development for all. This is linked to the strong leadership and a shared vision to drive the school forward. For this I would like to thank our Headteacher Mr Clement for his dedication, professionalism and passion for education and our children's future.

I would like to thank the Governing body for their support of the school and their continued commitment to our children. Our governors are passionate about the school and working together with school staff endeavour to create a happy, stimulating and creative environment. I extend my utmost appreciation and thanks to our clerk to the governors Mrs Claire Whitefoot who offers constant support and guidance to the governing body.

In addition to our governors we also have fantastic support from the Friends of Crymlyn. Donations made to the school have enhanced the school environment and our children's experiences. I would like to thank those concerned for their time and effort for organising fundraising activities and for the wider school community for continually supporting our events. It is thoroughly appreciated and we are extremely grateful.

Natalie Lambourne
Chair of Governors

1. Annual Meeting with Parents

The Schools Standards and Organisation (Wales) Act 2013 removed the requirement for school governing bodies to hold an annual meeting with parents. Instead, new arrangements were introduced to enable parents to request up to 3 meetings in any school year with a governing body on matters which are of concern to them.

As a result of this, at the AGM for governors held in September 2013, it was decided not to hold the annual meeting with parents.

Information on how to request a meeting is on the Governors' page on our school website.

No meeting has been held this year.

2. List of Governors and their term of office (2024-25)

Governor	Category	Term of office expires
Ms Natalie Lambourne Chair	Community	30.11.26
Ms Leah Hayes Vice Chair	Community	01.02.27
Mr Howard Davies	LA	17.04.27
Mrs Alyson Jones	LA	31.08.28
Cllr Tyrone Bevan	Community	17.05.27
Mrs Donna May	Elected Teacher	13.10.26
Mrs Angela Harris	Elected Staff	08.12.25
Mrs Laura Jones	Elected Parent	01.02.27
Miss Emma Baker	Elected Parent	28.04.29
Mr Kane Roberts	Elected Parent	02.05.28
Mr Gary Clement	Headteacher	Ongoing

Chair of Governing Body

Ms Natalie Lambourne
Henbanc Farm, Llandarcy, Neath. SA10 6JD

Clerk to Governing Body

Mrs Claire Whitefoot
Crymlyn Primary School, School Road, Jersey Marine, Neath. SA10 6JJ

3. Election of Parent Governor.

There was be a parent election in Summer 2025 to select a parent a governor. Mrs Emma Baker was elected having faced a vote against Mrs Nicola Harris.

4. Financial Statement 2024-25

Please find LEA statement attached in the appendix 1

5. Attendance

The target for 2024-25 attendance was 93% for the whole school and we achieved 93.56%. The school is targeting the families of those children whose attendance falls below 90% being supported by the school's Education Welfare Officer (EWO).

In the school year 2024-25, the attendance for the children from Reception to Year 6 was as follows:

- Whole year attendance for the school was 93.56%.

Every school absence must be accounted for by a satisfactory explanation. Therefore, the school operates a first day response to absence, where the parent/carer will be contacted on the first day to investigate the reason for absence if no reason has been given.

The EWO works closely with the school to monitor attendance and is also involved with families in a supportive role, such as a management plan for a child's return after illness. Fortnightly meetings take place to monitor and track attendance of all pupils.

6. Community links

The school aims to be the centre of the community and continues to make progress in community involvement. Members of the community are invited to talk with the children, work alongside them and attend school events. The school uses the local environment as an integral part of learning experiences to ensure pupils value their community.

This year we will be looking at how we can engage the community through the Community Focussed School National Strategy.

7. School targets

In line with the new curriculum there are no tests as measures. The school uses personalised assessments once a year at the end of the academic year to measure pupil progress in reading, numeracy and reasoning.

Pupil's progress is discussed with parents in consultation evenings and this progress is regularly reviewed. Progress centres around pupils' development and growth in line with the new curriculum.

Due to the COVID-19 pandemic, Welsh Government have not requested schools to submit data.

8. Sporting Aims and Achievements

Our sporting aims for the pupils at this school are as follows:

- For all pupils to enjoy sport and to take part in a range of sporting activities
- For all pupils to develop team spirit
- For all pupils to develop a lifelong interest in sport

During P.E. sessions, a range of sporting activities, skills and games was taught.

Providing after school sports clubs is a focus for the upcoming year, with football, netball and dance on the priority list.

We would also like to celebrate pupils' achievements outside school and will be introducing recognition in our weekly Seren yr Wythnos assemblies.

9. Review of school policies and strategies

School Development Plan for the upcoming year 2025-26

Every year as a school we prioritise our areas for development. This year our actions are:

Priority	Focus
1	To develop a broad and balanced curriculum which enables pupils to make progress and realise the four purposes. Link Governor - Curriculum Committee
2	To develop a whole-school approach to writing and development of literacy across the curriculum. Link Governor - Emma Baker
3	To develop the children's conceptual understanding of Maths and development of numeracy across the curriculum. Link Governor - Kane Roberts and Laura Jones
4	To develop and implement an effective marking and feedback policy to maximise the impact on pupil progress. Link Governor - To be Confirmed

10. Term dates and Session Times

2025 - 2026 Academic Year

Autumn term 2025

- Monday, 1 September - Friday, 24 October
- Half-term holiday: Monday, 27 - Friday, 31 October
- Monday, 3 November - Friday, 19 December
- Christmas holiday: Monday, 22 December - Friday, 2 January

Spring term 2026

- Monday, 5 January - Friday, 13 February
- Half-term holiday: Monday, 16 - Friday, 20 February
- Monday, 23 February - Friday, 27 March
- Easter holiday: Monday, 30 March - Friday, 10 April

Summer term 2026

- Monday, 13 April - Friday, 22 May
- Half-term holiday: Monday, 25 - Friday, 29 May
- Monday, 1 June - Monday, 20 July
- Summer holiday: Tuesday, 21 July - Monday, 31 August

INSET Days

- 2nd September 2024
- 3rd September 2024
- 6th January 2025
- 7th January 2025
- 21st July 2025
- One INSET Day TBC

Session times are as follows:

Nursery children (AM)	8.50am to 11.20am
Nursery children (PM)	12.50pm to 3.20pm
Full time children	8.50am to 3.20pm

12. School prospectus

A copy of the most recent prospectus is available in school and on the school website - <https://crymlyn-primary-school.j2bloggy.com/>

13. Curriculum and organisation of education incl. Additional Learning Needs

Pupils in all age groups pursue a wide curriculum covering many areas of development. Each child's needs and abilities are considered and care is taken to ensure at all times that the needs of children are met. Pupils are taught in English and Welsh is taught as a second language. Further information can be found in our school prospectus, which can be found online at <https://crymlyn-primary-school.j2bloggy.com/> or a copy can be requested from the school office.

Mrs Karen Bennett is the Additional Learning Needs Co-ordinator (ALNCO) and Mrs Alyson Jones is ALN governor. The support children need is described by the category of their need. Children who need a little support in school are on the Early Years/ School Action section. Those who need expert support and guidance from outside the school go on to the Early Years Plus/ School Action Plus section. Children with greater needs would be referred for a Statement of Educational Needs. There is no set pattern to progress through the ALN stages. Some children go on to the first stage for a short time and then come off the register. Others progress on to the next level of need before coming back to the first level. Each child is treated as an individual and the support given is dictated by what they need. The ALN register is reviewed and updated regularly at least once per term. The code of practice for ALN is followed for entry and exit criteria for each stage of the register.

No child is placed on this register without the knowledge of the parents/carers. All were invited to school to discuss provision for their child with the school's ALNCO.

In addition, four pupils were placed on school monitoring, whereby staff closely monitor progress and initial concerns.

Some of the school's budget was used to create smaller teaching groups and classes. Teaching Assistants carry out support work with individuals and groups of children. Specialist teachers of Additional Learning Needs (ALN) as well as the Educational Psychologist were used to conduct assessments of some children.

14. Language Category.

Crymlyn Primary school is an English Medium School.

15. Welsh Second Language.

Welsh is introduced as a second language in short, mainly oral lessons from the time the child enters school at the Foundation Phase, Enjoyment in learning the language is incorporated in a variety of situations; incidental, conversational, display and

singing. Welsh is used in most areas of the curriculum and is an integral part of classroom life.

As pupils progress they develop reading and writing skills in Welsh in addition to oral skills.

Welsh lessons are also timetabled each week in Foundation Phase and Key Stage 2 and daily routines through drillio are conducted.

Our Welsh co-ordinator attends termly cluster meetings to ensure consistency across our cluster schools.

We aim to promote bilingualism across the curriculum and aim to enable pupils to communicate effectively in English and Welsh at a level appropriate to their age and ability. Bilingualism development is ongoing within the school and is often apparent in most areas of the curriculum.

The Criw Cymreig is also important in our pupils' development and understanding of their Welsh heritage and is reflected throughout the year in a range of activities.

The school is working towards the Silver Award of the Siarter Iaith.

16. Toilet facilities.

There are separate, and adequate, toilet facilities for boys and girls in both Junior and Infant buildings. Toilets are cleaned daily. There is a Toilet Policy in school which is available to all parents (on request) at the school office.

17. Disabled pupils and Accessibility

The Local Authority Admissions Policy sets out the criteria for admitting children to the school and arrangements for disabled children are set out in this policy. Their application for a placement in Crymlyn would be considered on equal grounds to any other child provided the school could meet their needs. We continue to make appropriate adaptations to the school to meet specific needs of pupils.

The school has an Accessibility Plan which sets out adaptations to be made in the light of new legislation.

18. Healthy eating and drinking.

As a school we participate in the all Wales Healthy Schools initiative and in July 2015 we received our Phase 5 award. The school will now work towards the National Quality Award.

It is the aim of Neath Port Talbot school meals service to ensure that pupils provided with a healthy nutritious meal reduced in saturated fats, salt and sugar. They also aim to increase the consumption of fruit and vegetables in order to achieve the recommended five portions a day.

Pupils who choose to have a packed lunch should have a well-balanced lunch including a non-fizzy drink and at least one piece of fruit. Pupils should not have sweets in their lunch box.

Our pupils can bring a fruit snack to school.

Neath Port Talbot CBCPeriod: Apr24 - Mar25

Crymlyn Primary School	
<u>DELEGATED COSTS 2024/25</u>	
	<i>YTD-Actual</i>
TEACHERS SALARIES	£476,157
SALARIES	£271,155
WAGES	
OTHER EMPLOYEE EXPENSES	£242
PREMISES	£31,786
TRANSPORTATION	1840
SUPPLIES AND SERVICES	£31,053
TRANSFER PAYMENTS	£1,923
THIRD PARTY PAYMENTS	
SUPPORT SERVICES	£79,160
GOVERNMENT GRANTS & CONTRIBUTIONS	-£144,984
SALES	-£108
FEES AND CHARGES INCOME	-£3,457
RENTS	
INTERNAL RECHARGES	-£46,278
INTEREST RECEIVED	
TRANSFERS	-£141,292
TOTAL	557,196.00

NON-DELEGATED COSTS 2024/25

YTD-Actual

TEACHERS SALARIES	0.00
OTHER EMPLOYEES	
OTHER DIRECT COSTS	
MISC INCOME	-82,606.68
CAPITAL CHARGES	
CONTRIBUTION TO/FROM RESERVES	
TRANSPORTATION	119,325
TOTAL	36,719