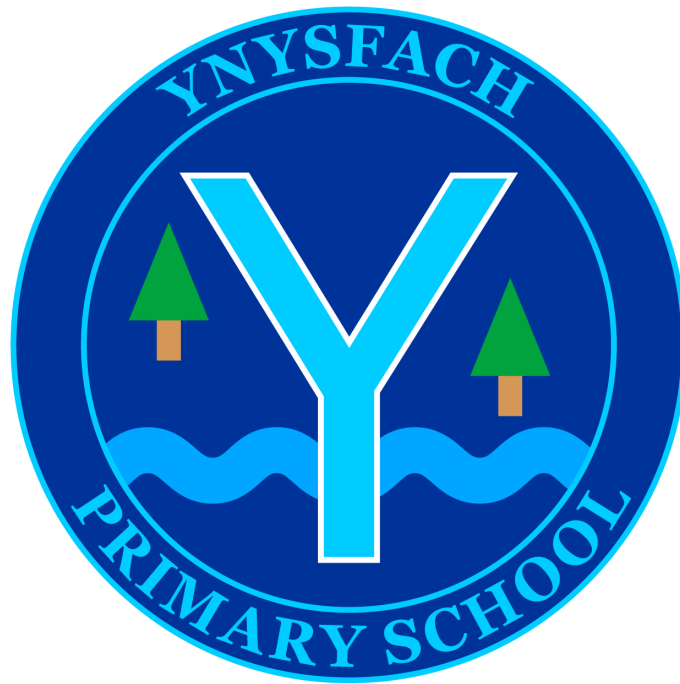


Ynysfach Primary School



Charging Policy

Autumn 2025



CHARGING POLICY

1 Introduction

All education during school hours is free. We do not charge for any activity undertaken as part of the Welsh curriculum.

2 Voluntary contributions

When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to the theatre;
- musical events.

Ynysfach Primary School ~ Policy for Charging

3. Residential Trips

If the school organises a residential trip in school time or mainly school time, which is to provide education directly related to the Welsh Curriculum, we do not make any charge for the education. However, we do make a charge to cover the costs of the board, lodging and travel expenses. If parents are experiencing financial difficulties they are invited to write in confidence to the Headteacher.

For pupils whose parents are receiving:

- Income Support;
- Income based Jobseeker's Allowance;
- support under Part 6 of the Immigration and Asylum Act 1999;
- Child Tax Credit (providing that they are not entitled to Working Tax Credit and have an annual income as assessed by Her Majesty's Revenue and Customs);
- the Guarantee element of State Pension Credit;
- an income related employment and support allowance;

a charge for board and lodging cannot be imposed but a contribution will still be requested. Parents are asked to speak to the Headteacher, in strictest confidence, if they fall into this category.

4 Music tuition

All children study music as part of the normal school curriculum. We do not charge for this.

5 Swimming

No charge is made for swimming lessons that are organised by the school.

6 Activities Outside School Hours

No charge is made for activities that are outside of school hours and are part of the curriculum. However, we may ask for a contribution towards materials.

For all other activities outside of school hours, a charge up to the cost of the activity will be levied.

7 Damage/Loss to property

In cases of wilful or malicious damage to equipment or breakages, or loss of school books on loan to children, the Headteacher in consultation with the Chair of the Governing Body may decide it right to make a charge. Each incident will be dealt with on its own merit and at their discretion.

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8 Lettings

The school will make its facilities available to outside users at a charge of at least the cost of providing the facilities. The scale of charges is determined annually by the Finance Committee and form part of our separate Lettings policy

9 Other charges

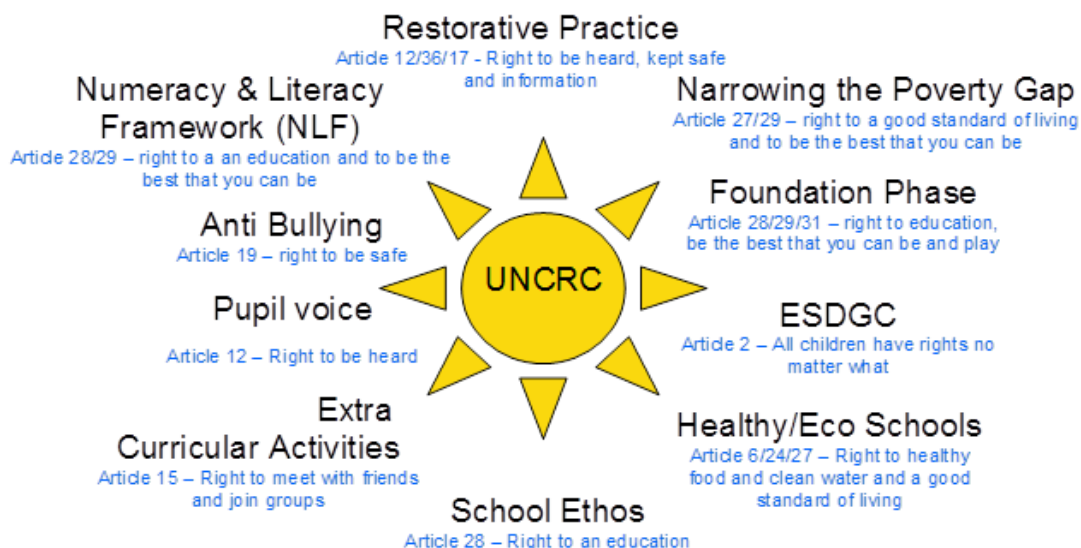
The Headteacher, Finance committee or Governing Body may levy charges for miscellaneous services up to the cost of providing such services, e.g. Photocopying

10 Remissions Policy

The governing body delegates to the Headteacher a power of discretion. This discretion may be used to waive charges, either in full or in part, for an individual pupil. The Headteacher's discretion will be exercised where, in the opinion of the Headteacher, there is clear evidence of financial hardship or an educational or social imperative for a given pupil to benefit from an activity which, but for a remission, would not make their participation impossible. The Headteacher's discretion may only be exercised by the Headteacher or authorised deputy.

If the parent/guardian of a pupil is in receipt of Income Support, Income Based job Seekers Allowance, guaranteed element of state pension credit, support under part VI of the Immigration & Asylum Act 1999 or Child Tax Credit (providing that they do not also receive Working Tax Credit and have an annual income, assessed by the Inland Revenue, that does not exceed £16,190), charges in respect of board and lodging will be remitted in full.

Ynysfach Primary School is a Rights Respecting School



Ynysfach Primary School ~ Policy for Charging

Review

The Governing Body reviews this policy regularly to ensure that it is kept up to date with the new Government/Welsh Assembly regulations or if it receives recommendations on how it can be improved.

A handwritten signature in blue ink, appearing to be 'P. Doyle', is located in the lower-left quadrant of the page. The signature is written in a cursive style with a large initial 'P' and several loops.

Signed: (Chair of Governors) Mr P Doyle Sept 2025