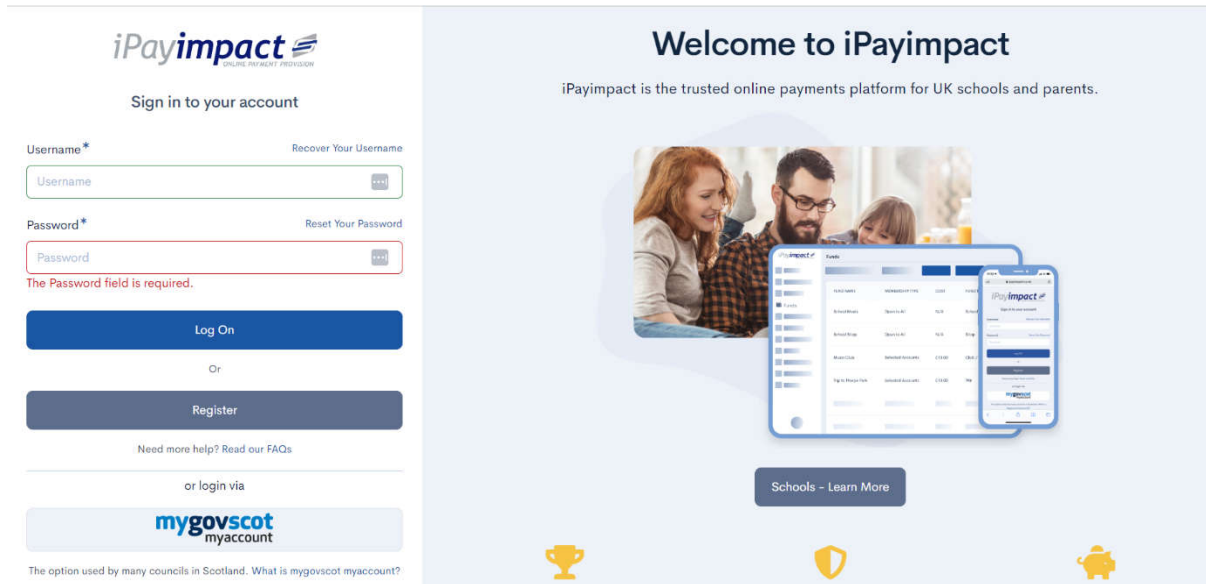


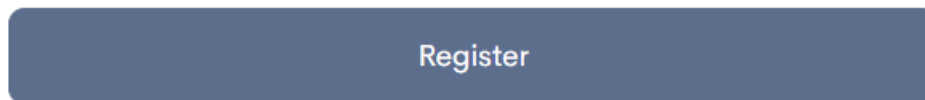
### 步骤 1:

在浏览器上，前往 [www.ipayimpact.co.uk](http://www.ipayimpact.co.uk)。您将来到 iPay 的主页（如下图）。



### 步骤 2:

点击 “Register”（登记）选项。

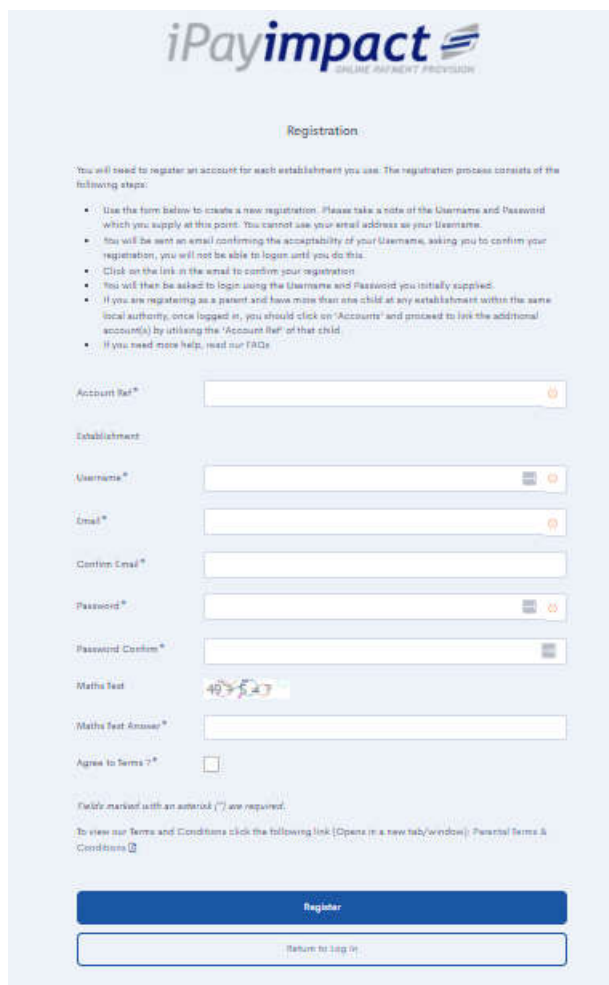


### 步骤 3:

确保您手上有入学信函（onboarding letter）。您将需要您孩子的学校所提供的 “Account Ref”（账号）来进行下一步骤。

#### 步骤 4:

您将来到下图所示。 请按指示填写所有信息。



The image shows the iPayimpact registration form. At the top is the iPayimpact logo with the tagline 'ONLINE PAYMENT PROVISION'. Below the logo is the heading 'Registration'. A paragraph states: 'You will need to register an account for each establishment you use. The registration process consists of the following steps:'. This is followed by a bulleted list of instructions: 1. Use the form below to create a new registration. Please take a note of the Username and Password which you supply at this point. You cannot use your email address as your Username. 2. You will be sent an email confirming the acceptability of your Username, asking you to confirm your registration, you will not be able to login until you do this. 3. Click on the link in the email to confirm your registration. 4. You will then be asked to login using the Username and Password you initially supplied. 5. If you are registering as a parent and have more than one child at any establishment within the same local authority, once logged in, you should click on 'Accounts' and proceed to link the additional account(s) by utilising the 'Account Ref' of that child. 6. If you need more help, read our FAQs.

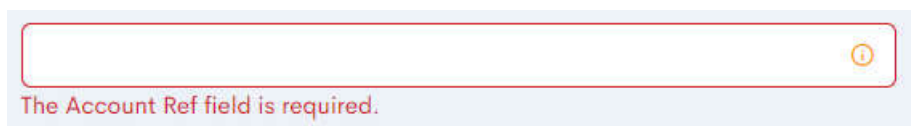
The form fields are: Account Ref\* (text box), Establishment\* (text box), Username\* (text box with a strength indicator), Email\* (text box), Confirm Email\* (text box), Password\* (text box with strength indicators), Password Confirm\* (text box), Maths Test (image of a math test), Maths Test Answer\* (text box), and Agree to Terms? (checkbox). Below the fields is a note: 'Fields marked with an asterisk (\*) are required.' and a link: 'To view our Terms and Conditions click the following link (Opens in a new tab/window): Parental Terms & Conditions'. At the bottom are two buttons: 'Register' and 'Return to Log In'.

每一栏所需要的信息如下:

- Account Ref 账号** - 这是您的学校提供的入学编号
- Username 用户名** - 您希望用来登录 iPay 的用户名
- Email 电邮信箱** - 您希望与 iPay 有关的电子邮件寄往的信箱。
- Confirm Email 确认电邮信箱** - 确认您希望使用的电邮信箱。
- Password 密码** - 您为使用 iPay 设置的密码。
- Confirm Password 确认密码** - 确认您要使用的密码。
- Maths Test Answer 数学测试答案** - 屏幕上简单数学题的答案。
- Agree to Terms 同意条款** - 请在方格内打勾同意条款。

一旦填妥了所有栏目，您将可以点击“Register”（登记）。

如果您遗漏了任何必需的信息，遗漏的项目将突出显示为红色，如下图所示。



The Account Ref field is required.

#### 步骤 5:

请检查您的电邮信箱。 您会收到一封激活电子邮件，您将需要点击上面的链接来激活您的账号。

Dear Mr Gareth Hunter,

An iPayimpact account has been generated for you.

Your registration for Username: **garethhunter** has been created, but not yet enabled.

Please click on the link below to confirm your email address and activate your registration.

<http://www.ipayimpact.co.uk/Demo/Account/ActivateAccount?activationKey=bsyUDXXkccb2hk5c>

if you cannot click on the link above, copy and paste it into the address bar of your browser.

#### 步骤 6:

您现在可以返回 [www.ipayimpact.co.uk](http://www.ipayimpact.co.uk)，并输入您的登录信息以登录 iPayImpact。