

# Ysgol Gynradd Cwmnedd Primary School



## School Prospectus 2023 – 2024

**Headteacher/Prifathrawes:  
Miss Sarah Harwood**

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# Ysgol Gynradd **Cwmnedd** Primary School

## School Prospectus 2023 - 2024

### Information for Families

**Name of School:** Cwmnedd Primary School

**Address:** New Street, Glynneath, Neath, Neath Port Talbot. SA11 5AA

**Telephone:** 01639 720220

**Email:** cwmnedd@npt.school

**Website:** cwmnedd.j2bloggy.com

**Twitter:** @Cwmneddprimary1

**Headteacher:** Miss S.A.Harwood

**Deputy Headteacher:** Mr Lewis Wallis

**ALNCo:** Mrs Sophie Holloway

**Chair of Governors:** Mrs. Rita Evans

Local Authority Maintained

**Category:** Co-educational English Medium (EM)

**DfE. NO:** 671 2137

**Age Range of pupils:** 3 - 11 years

**Number on Roll:** 174 (including Nursery – as of September 2023)

### Background Information

Cwmnedd Primary School serves the community of Glynneath in the beautiful Neath Valley. The school is housed on a split site with our Nursery and Reception classes based at our Morfa Glas site. This purpose built, open plan, Early Years unit is some 500m from the main building at New Street, Glynneath. It is contained within its own grounds with large play and grassed areas. Whereas Morfa Glas is a 1950's building, with flat roof, the main building is early 20th Century, of traditional design with a sports barn in the yard.

The surrounding area is one of outstanding natural beauty, overlooking the Neath Valley with the Pontneddfechan Waterfalls within walking distance of the school. Residentially the area consists of both privately and council owned housing. The school places high on its list of priorities the use of visits out of as well as inside the community. Each class is encouraged to make full use of visits. Typical of so many Welsh valleys there is a sense of belonging and responsibility to the area and the school is held in high regard. There is a very good relationship between the school and the community.

## Croeso - Welcome

Dear Families,

I am proud to be the Headteacher of Cwmnedd Primary School and welcome you to our school. We are an English Medium Primary school which is located in Glynneath, in the picturesque Neath Valley.

The purpose of our prospectus is to enable you to learn more about life and learning at Cwmnedd Primary School and how we will support your child's education.

As a school, our Cwmnedd children are at the centre of all we do. From our Early Years throughout, we aim to provide our children with effective environments, enriching experiences and engaging adults to nurture learners with ambition and motivation to do their best to succeed.

Our vision for learning is underpinned by the Four Purposes of the Curriculum for Wales, and our aim is to help your child to develop as:

- Ambitious, capable learners, ready to learn throughout their lives
- Enterprising, creative contributors, ready to play a full part in life and work
- Ethical, informed citizens, ready to take part in Wales and the world
- Healthy, confident individuals, ready to lead fulfilling lives as valued members of society.

We are a school who put learners' needs first and the wellbeing of our children is paramount. We advocate the importance of relationships so that school and home work together to ensure progression and enjoyment in learning for our children. We always welcome families to visit our school, so that you can experience first-hand our provision, and ask any questions you may have.

Please contact our school office to make an appointment to visit. We look forward to welcoming you to our Cwmnedd Primary School.

Miss Sarah Harwood  
Headteacher

The information in our prospectus has been compiled in accordance with The Education School Curriculum and Related Information Regulations 1991. This information is correct and up to date at the time of publishing – September 2023

## Ysgol Gynradd Cwmnedd Primary School

### Our Vision

Our vision for Cwmnedd Primary School is to develop and nurture an inclusive school with **learner** wellbeing, equity and achievement at its heart. We believe that the term 'learner' relates to the adults who work in the school and we are nurturing our school as a learning organisation for all.

### Our School Ethos

Central to our ethos is the quality of relationships that exists within our school. These relationships extend to all who are part of the family at Cwmnedd: pupils, staff, parents, governors, friends of the school and the regular or occasional visitor.

We pride ourselves on the warm, welcoming and family atmosphere we have at Cwmnedd Primary School.

### Our Mission Statement is:

Care, Prepare, Succeed

### School Session Times

Nursery @ Morfa Glas	
Morning Nursery	8.50 – 11.30am
Afternoon Nursery (January to July)	12.45 – 3.00pm

Reception @ Morfa Glas	
Doors open	8.40am
Morning session	8.50 – 11.45 am
Afternoon session	12.45 – 3.00pm

Year 1 to Year 6 @ New Street	
Doors open	8.40am
Morning Session	8.50 – 12.00pm
Afternoon Session	12.50 – 3.10pm

### Attendance and Absences

At Cwmnedd Primary School, we value attendance and place great emphasis on the importance of engagement in learning and attending school every day. There is a proven link between attendance and attainment at school. As a school we work closely with our Education Welfare Officer to support families to ensure learners attend.

All pupils are expected to arrive punctually at school and leave promptly at the end of the school day. Parents are requested to telephone the school on the first day of any period of absence their child has from school or alternatively to speak with a member of staff on return to school, this includes visits for dental or other medical treatment. Any unexplained absence will be counted as unauthorized.

The Local Authority has decided that holidays taken during term time will be deemed as unauthorised absence. This practice is discouraged as it affects the educational progress that your child may make in school. Schools have a legal duty to publish attendance figures and to promote attendance. Equally, parents have a legal duty and responsibility to ensure that their children attend school on a regular basis.

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Please understand that children cannot reach their potential academically and socially if attendance is low. Our school target is 95 %

### **Breakfast Club**

We offer Breakfast club to children in Year 1 to Year 6 in our New Street site. Breakfast is free to all and is a Welsh Government programme run by our school catering staff. Access to Breakfast Club at the New Street site, commences at 8.10 a.m. until 8.20 a.m. with club running until 8.40 a.m.

Breakfast Club forms can be obtained from the school office in New Street.

Children who do not wish to attend Breakfast Club should arrive at school no sooner than 8.40 a.m. when staff will be on duty for their supervision.

### **Extra-Curricular Activities and sport**

We offer a range of After School Clubs which are run by our school staff. Some of our clubs will be age specific and some will be limited to maximum numbers to ensure the health and safety of all.

The school provides the pupils with a variety of after school extra-curricular clubs, such as: Rugby, Football, Netball, Creative, Wellbeing, Gardening, and Digital clubs.

Sport is an essential part of our school. Our aim is to provide our children with a variety of activities either as part of Physical Development or Health and Wellbeing, or via opportunities through external agencies in school, such as NPT PASS, Ospreys in the Community, Cricket. All children in years 3 - 6 are given swimming lessons at Glynneath Leisure Centre.

All our sporting activities provide equal opportunity for both boys and girl with activities geared towards the age and ability of the individual.

### **Admission Arrangements**

#### **Nursery:**

The County Borough Council is the Admissions authority for all maintained Nursery Classes in Community Schools. Children can access a part-time nursery place from the term after their third birthday. Parents can obtain an Admissions Application Form from the school or online in the Neath Port Talbot website. The parent should complete and return the form to the Admissions Officer, School and Family Support Section, Port Talbot Civic Centre, Port Talbot SA13 1PJ .

#### **Full Time:**

For those children who will be entering full time school, the County Borough Council is the Admissions Authority for all maintained Community Primary and Secondary Schools.

All admissions to mainstream schools are approved by the Admissions Officer in the Local Authority. Children are admitted to Reception classes in the September following their fourth birthday. Parents can obtain an Application Form from their preferred school or online on the Neath Port Talbot website, which the parent should complete and return to the Admissions Officer, School and Family Support Section, Port Talbot Civic Centre, Port Talbot SA13 1PJ.

## **Ysgol Gynradd Cwmnedd Primary School**

All parents of pupils due to transfer from Nursery to Reception at the end of the academic year will be sent an Admissions Application Form by the authority during the Autumn Term. Admission arrangements will be advised in writing towards the end of the Spring Term.

Attendance at a Nursery Class does not automatically entitle a child to a reception class place in the same school; neither does attendance at a primary school automatically entitle a child to a place at the partner comprehensive school.

Meetings are arranged for parents of both nursery and reception aged children prior to their admission to discuss their child and how their needs can be best met at Cwmnedd Primary School, as well as to inform the parents of the day to day routine of the school.

### **Transition**

As we are a school over two sites, we ensure that we take every opportunity for all of our learners to be together on one site. In Reception Year, we ensure that our Reception children have regular visits to New Street in preparation for the move to Year 1 in September. These visits take place every week in the Spring Term of Reception.

We support the transition of new children in to our school which involves meeting with a member of Senior Leadership Team, their class teacher and visiting their class and the school site in general. We also liaise with the current school.

We work closely with Llangatwg Comprehensive School as our feeder secondary school, but also work with other schools to support the transition of our children out of Cwmnedd at the end of Year 6

We also have connections with local child care and Day Nurseries in the area so that we can ensure the transition in to Early Years is as smooth as possible.

We have an Early Years Prospectus called 'Starting School' available at school or on our website

### **Class Structure and Organisation**

We currently have 174 children on roll, with 11 of these being part-time. Our children are currently organised in to single age year groups. All classes have children with a range of needs and abilities. The following table shows our current class organisation.

<b>Year Groups – Foundation Learning</b>	<b>Year Groups – Upper Phase</b>
Nursery	Year 3
Reception	Year 4
Year 1	Year 5
Year 2	Year 6

### **Staffing Structure 2023 -2024**

<b>Teaching Staff</b>		
<b>Staff</b>	<b>Class</b>	<b>Role</b>
Miss S Harwood		Headteacher
Mrs. H. Grove	Nursery	Class Teacher

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Mrs J. Wheeler	Reception	TLR Foundation Learning Lead
Mrs S. Russell	Reception	Class Teacher
Mr T. Friend	Year 1	Class Teacher
Mrs S. Holloway	Year 2	TLR ALNCo
Mr L. Wallis	Year 3	Deputy Headteacher
Mr M. Pritchard	Year 4	Class Teacher
Mr J. Farley	Year 5	Class Teacher
Mr. C. Horrell	Year 6	TLR Upper Phase Lead
<b>Staff</b>	<b>Class</b>	<b>Role</b>
Mrs A. Lazar	Nursery	Teaching Assistant
Miss T Hearne	Reception	Teaching Assistant
Mr T. Hudson	Year 1	Teaching Assistant
Mrs M. Chambers	Year 2	Teaching Assistant - ELSA
Miss I. Morgan	Year 2/3	Teaching Assistant
Mrs. P. Morris	Year 3	Teaching Assistant
Miss R. Jones	Year 4	Teaching Assistant
Mrs. E. Owen	Year 5	Teaching Assistant - ELSA
Miss H. Rosser	Year 6	Teaching Assistant - ELSA
<b>Administration and Associate Staff</b>		
<b>Staff</b>	<b>Role</b>	
Mrs R Collier	School Clerk	
Mr P Diplock	Caretaker	
Mrs M Allen	Lunchtime Supervisor	
Mrs J Rees	Lunchtime Supervisor	
Mrs T Crosby	Lunchtime Supervisor	
Mrs C Thomas	Lunchtime Supervisor	
Mrs H Jones	Cook	
Miss C Walsh	Cook	
Mrs B Roberts	Kitchen Assistant	
Mrs D Price	Kitchen Assistant	

### School Uniform

As a school we believe that School uniform helps our pupils to feel a sense of belonging and part of a community. It identifies our pupils when representing the school in the community or on visits and has a recognised effect on pupil behaviour. Although Uniform is not compulsory, it is encouraged to help maintain standards. Parents have agreed that school uniform will be worn and we are always proud of our Cwmnedd children and their families' attitude towards uniform.

In accordance with Welsh Government regulations, we have encouraged families to purchase uniform from supermarkets and high street stores to minimise costs. However, school uniform with a logo can be purchased from Sportec in Neath Abbey, contacting them at: <https://www.sportec.co.uk/> or on contact number: 01639 632250

Please ensure your child's name is clearly marked on all items of clothing. School book bags with our logo, are available at school.

Our school uniform is outlined below:



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<b>Winter</b>	<b>Summer</b>
Black/dark grey trousers, leggings, skirt or pinafore White or red polo shirt Red jumper, hoodie or cardigan (school logo optional)	As Winter or- Red and white dress Black or dark grey shorts

### Uniform Swap Shop

Our Eco Committee organise a regular uniform swap shop at school and encourage families to donate and make use of pre-loved uniform. We also hold pre-loved uniform for Llangatwg Comprehensive School.

### Jewellery

Children may wear small 'stud' type earrings and a watch. This is the only jewellery allowed to be worn by all children within school. Children must remove all jewellery before they undertake Physical Activity. If ear piercing is still healing, studs may be left in place to avoid risk of infection, however, parents must provide tape to cover studs for Physical Activity.

### School Meals

Last year the Welsh Government announced plans for all primary school children to receive a free school meal through their universal offer. In Neath Port Talbot, as of September 2023, all year groups from Reception to Year 6 are entitled to a free school meal should they wish.

All meals are prepared, cooked and served on the premises by our cooks, both at Morfa Glas and New Street. All children including those who bring packed lunches sit together in groups. Dinners are served in the Reception teaching area at Morfa Glas and in the main hall at New Street. We do encourage children to eat our excellently prepared meals with the majority of children enjoying meals which are cooked on the premises.

Our Lunch Time Supervisory Assistants and Teaching Assistants on both sites care for the children's needs throughout the lunch time.

Please advise the school if your child develops a food allergy, or has any other dietary requirements, for example, vegetarian, Coeliac, Diabetes, etc.

Some parents prefer to provide a packed lunch and drink for their child. When this is the case we would request, for safety reasons, that you do not provide drinks in either cans or glass bottles. As we are a 'Healthy School' we would encourage parents to provide a healthy and nutritious packed lunch. Any food containing nuts is not permitted due to children with nut allergies.

### Break Time Arrangements

Children in Nursery to Year 2 have continual indoor/outdoor access throughout the day. In addition, Year 1 to Year 6 children access the outdoor areas during their morning break time and lunchtime. Please ensure that your child has a coat so that they will be comfortable whatever the weather.

### Snacks



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A healthy snack is provided at the small cost of £1.00 per week to families which can be paid via Parent Pay app online. Under the Welsh Government Milk Scheme, children in our Foundation Learning classes also have free milk daily.

### **Safeguarding**

The welfare of all pupils in our school is a priority. We believe that our school provides a caring, supportive and safe environment which promotes the social, emotional, physical and moral development of each child by the provision of a curriculum and ethos which promotes self-worth, confidence and independence.

No child can learn effectively and reach their potential unless they feel secure. Staff are kept fully updated with safeguarding procedures, and mandatory training is fully adhered to.

The designated safeguarding officers for the school are Miss S Harwood, Mr L Wallis and. Any concerns regarding child protection will be dealt with in accordance with the All Wales Child Protection Procedures. Mrs R Evans is our designated safeguarding governor.

All policies are reviewed regularly and are available on the school website.

### **Looked After Children**

We work in partnership with Neath Port Talbot County Borough Council, and other local councils, and as corporate parents we have a duty to safeguard and promote the education of Looked After Children. We aim to provide a safe and secure environment, where there is belief in the abilities and potential of all children, including those who are looked after. We support our Looked After Children and give them equal access to every opportunity to achieve their potential and to enjoy learning.

The Headteacher is the designated person responsible for promoting the educational achievement of Looked After Children.

### **Equity, Equality & Inclusion**

At our school we believe very strongly in equity in education and opportunity for our learners, families and staff irrespective of age, ability, gender, sexual orientation, gender reassignment, race or religion. Positive attitudes are promoted throughout our curriculum and ethos of our school. . All children have equal access to all activities and support is available to ensure this. We encourage respect for all within the school and the wider community.

We ensure that that we make reasonable adjustments to ensure that a learner or member of staff with disabilities is not placed at a disadvantage.

The school has clear policies namely Equal Opportunities, Race Equality, Disability Non-Discrimination and Additional Learning Needs which are available for any parent on request and the school also has an up to date Strategic Equality Plan in place.

### **School Expectations**

The overall discipline and enforcing of school rules is the responsibility of the head teacher with the assistance of the staff. Self-discipline, with children being encouraged to **'think of others first'** encompass the whole ethos

## **Ysgol Gynradd Cwmnedd Primary School**

of discipline at Cwmnedd. The positive is rewarded, trust is given and Year 6 children are awarded the status of prefects.

Central to the school's behaviour management are the 'Tri Rheol Aur'. Devised by the pupils, in collaboration with staff, these rules set the standard that we expect pupils to meet whilst at Cwmnedd. Discipline is of paramount importance to us and we expect pupils to conform to the school rules.

### **Our Tri Rheol Aur / Our Three Golden Rules are:**

In Cwmnedd Primary School, we always:

- ✓ Keep our hands, feet and unkind words to ourselves.
- ✓ Listen to the person that is speaking.
- ✓ Follow instructions immediately.

In Cwmnedd Primary School, we look after everybody and everything.

Naturally as there are rewards, so there are consequences and these are also clear for all to understand. In all circumstances, consequences are restorative in approach and are dealt with between adult and child.

The school has a Positive Behaviour Policy, which has been approved by the Governing Body.

A Celebrations Assembly is held on a weekly basis where our Cwmnedd children are celebrated for learning, good role models and for achievements in the community.

### **School Inspection**

The school was last inspected by ESTYN in June 2018. The full report can be obtained from the school, on request. Cwmnedd received "Good" in all 5 inspection areas, within the report. These judgements are focused on areas such as standards, wellbeing and attitudes to learning; teaching and learning experiences; care, support and guidance; and leadership.

### **The reports states:**

*"The school has a happy family atmosphere where the wellbeing of all pupils and adults is at the core of its work. Members of staff know individual pupils very well and respond effectively to their personal and emotional needs to ensure their happiness and wellbeing. Overall, most pupils make good progress and achieve well in relation to their starting points.*

*Most teachers provide stimulating learning experiences that successfully capture pupils' imagination and interest. Foundation phase classrooms are hives of activity where pupils learn effectively both indoors and outside. The provision for pupils with additional learning needs is comprehensive and effective. The overall quality of teaching is good.*

*The headteacher provides strong, effective and purposeful leadership. She has a very clear view of relevant areas for development, which she shares successfully with staff and governors. She leads a united team who focus productively on achieving priorities for school improvement. The senior leadership team are developing their roles effectively. Governors support and challenge the school well."*

## Ysgol Gynradd Cwmnedd Primary School

### Our Vision for Learning is:

to nurture Learners with **Ambition** and **Motivation** to do their **Best** to **Succeed**

### Our Curriculum Summary

Our school community have worked together to design our new curriculum following the direction of the Curriculum for Wales documentation.

We have worked as a staff to develop our Vision for Learning and Teaching at our school and received valuable input from our learners, Governors and families.

Our Cwmnedd curriculum is purpose driven and the four purposes underpin and inform our school vision. Our vision for learning and teaching is 'to nurture **Learners who have Ambition and Motivation to do their Best to Succeed**'. Our curriculum will aide our learners to develop themselves as:

- ambitious, capable learners;
- creative contributors;
- healthy, confident individuals;
- ethically, informed citizens.

We have developed a curriculum that is concept based and uses concepts that are embedded in the descriptions of learning within the 27 statements of what matters across the Areas of Learning and Experiences.

Our emphasis is on the acquisition and application of knowledge and skills and so we aim to teach Language, Literacy and Communication and Maths and Numeracy explicitly. Using the Literacy and Numeracy frameworks we will provide opportunities for cross curricular links. Our curriculum aims to develop learners who are equipped for an ever-changing digital world and so the DCF will be used to provide opportunities for learners to thrive in their future.

The development of Integral Skills throughout all aspects of learning, will allow our learners to develop attributes and dispositions for life-long learning.

A whole school concept will form the basis of termly learning, with sub concepts or projects created for pairs of year groups.

We have organised our learning across the schools using progression steps and will utilise the suggestion of Nursery and Reception Progression Step one, Year 1 , 2 and 3 Progression step 2 and Year 4,5 and 6 Progression step 3.

We are developing a school based understanding of progression and how we assess progress within learning. As a school we are dedicating time during weekly staff Professional Learning Meetings to discuss progression within and across AoLEs.

We will continue to utilise some diagnostic assessment (summative) to support progress and the development of Individual Development Plans for our learners with Additional Learning Needs.

Our curriculum will have an emphasis on formative assessment, and we will use observations of learning which is planned for and purposeful to inform learning and teaching. We will work within and beyond our cluster of

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schools to develop and refine a common understanding of progression and assessing of progression. This will be achieved through regular cluster meetings with a focus on progression involving staff and learners.

Our curriculum will be constantly under review to ensure that it provides our learners with a broad range of knowledge, skills and experiences; and is robust and meeting the needs of our learners as citizens of Glynneath, Wales and the world.

We will engage in reflection with staff, learners, families and Governing Body to ensure we react to our learners needs and to meet our legal requirement.

**Updated September 2023**

### Our Cwmnedd Curriculum

As part Welsh Governments Curriculum Reform, as of September 2022, the new Curriculum for Wales will be designed and taught in Cwmnedd Primary school.

### Our Vision for our Cwmnedd Curriculum

Our aims for our curriculum is to develop a curriculum that ...

- **C**ontextually relevant and authentic to our learners at Cwmnedd so that we develop learners who understand their Cynefin, who are informed citizens of Glynneath, Wales and the wider world;
- **W**idens and deepens skills in literacy, numeracy and digital competence, including integral skills
- **M**otivates our learners to be the best that they can be and do their Best to Succeed;
- **N**urtures a desire for learning now and in their future and develop learners who are equipped for life long learning and the world of work
- **E**ngages all learners through enriching experiences and enables co-construction of learning based on learner choice and progression
- **D**riven by all within our school and wider community to promote learning at all levels and strengthens partnership
- **D**evelops the four purposes...

**Ambitious Capable Learners, ready to learn throughout their life**

**Ethical Informed Citizens, ready to take part in Wales and the world**

**Healthy Confident Individuals, ready to lead a fulfilling life as a valued member of society.**

**Enterprising Creative Contributors, ready to play a full part in life and work**

**So that we nurture Learners who have Aspiration and Motivation to do their Best to Succeed**

The four purposes underpin everything and is central to our curriculum design.

Our curriculum and the four purposes are also underpinned by integral skills which will be developed within a wide range of learning and teaching.

These include:

- Creativity and innovation
- Critical thinking and problem-solving
- Personal effectiveness
- Planning and organising

### Areas of Learning and Experience

## Ysgol Gynradd Cwmnedd Primary School

Under the new curriculum, learning is organized under six Areas of Learning and Experience. The six areas are: Expressive Arts; Health and Well-being; Humanities; Language, Literacy and Communication, Mathematics and Numeracy, and Science and Technology. Each AoLE has equal weighting.

In **Expressive Arts**, your child will explore art, dance, drama, film and digital media and music to develop their creative, artistic and performance skills.

**Health and Well-being** is about looking after their physical and mental health including emotional well-being. They'll learn about healthy eating and how to make good decisions, deal with influences and develop healthy relationships.

In **Humanities** they'll learn about the world, society and events in the past and present. They'll explore the challenges and opportunities that face us, and what ethical action we can take to safeguard the world and its people in the future.

In **Languages, Literacy and Communication**, your child will learn about languages. They'll understand and use Welsh, English and other languages. They'll study and create literature, and communicate in spoken, written or visual ways. This could include poetry, drama and film.

In **Mathematics and Numeracy**, your child will develop their understanding of numbers and use symbols in maths. They'll explore shapes and measurement and learn about statistics and probability.

In **Science and Technology** your child will learn about biology, chemistry, physics, computer science and design and technology. They'll learn about design and engineering, living things, matter, forces and energy, and how computers work.

### Cross-curricular Skills

Literacy, numeracy and digital competence will be mandatory cross-curricular skills and must be embedded in the curriculum.

### Religion, Values and Ethics

Non-denominational Religious Education is provided for all children. Assembly is an important part of the school day when we meet together as a community. It is a time when we place emphasis on the development of values and attitudes towards each other and the world around us. Assemblies are non-denominational and although they are of a broadly Christian nature, due consideration is given to the multicultural society in which we live. Religion, values and ethics (RVE) education enables children to experience and understand their rights.

At Cwmnedd Primary School, we teach RVE through explicit teaching of world beliefs, encouraging all pupils to see links with real world event; reflection on our world and how we can make a difference; opportunities to study local and global context; developing critical thinking skills; age appropriate daily worship time and reflection; stories, school events and visitors.

Parents do not have the right to withdraw their children from Religion Values and Ethics learning but have the right to withdraw their child from **collective worship** should they so wish.

### Cross-cutting themes

The curriculum also includes cross cutting themes of:

## **Ysgol Gynradd Cwmnedd Primary School**

- human rights
- diversity
- careers and the work-related experiences
- local, national and international contexts
- developmentally appropriate relationships and sexuality education.

### **Relationships and sexuality Education (RSE)**

Relationships and Sexuality Education (RSE) has been mandatory since 2022 and is considered as part of the Health and Well-being area of learning. RSE is a positive and protective part of the Curriculum for Wales. It plays a central role in supporting learners' rights to enjoy fulfilling, healthy and safe relationships throughout their lives.

Central to the Curriculum for Wales is an aspiration for every child and young person to achieve the four purposes of the curriculum. A rights and equity based RSE curriculum helps ensure that all learners can develop an understanding of how people's faith, beliefs, human rights and cultures are related to all aspects of RSE and how these rights can contribute to the freedom, dignity, well-being and safety of all people. Therefore, within Cwmnedd Primary, we will discuss RSE in the context of the Rights protected by the United Nations Convention on the Rights of the Child.

RSE at Cwmnedd Primary will support learners to develop the knowledge, skills and values to understand how relationships and sexuality shape the lives of their own lives and the lives of others. Learners will be equipped and empowered to seek support on issues relating to RSE and to advocate for self and others.

RSE is a mandatory requirement in the Curriculum for Wales for all learners from age 3 to 16 ("the Act"). This means that all learners must receive this education. There is no right to withdraw from RSE in the new curriculum.

If you would like to know more about the Curriculum for Wales please look at the online parents/carers information- <https://hwb.gov.wales/api/storage/4e66c555-73aa-44ee-93e5-1e612906f1d2/220208-parents-carers.pdf>

### **Welsh**

Welsh is taught as a second language and is also used daily throughout the school. A peripatetic teacher visits the school throughout the academic year to support Language, Literacy and Communication development and meet with our WEM coordinator to support in the delivery of the Welsh curriculum.

Emphasis is placed on speaking skills with the written work developed as the child's fluency and readiness to write increases. The school works hard to develop the pupils' bilingual skills, at every opportunity. In addition to the language an interest in Welsh Culture is fostered.

The School are taking part in Y Siarter Iaith, which is a nationwide scheme, and are working towards targets as part of Cymreag Campus. The school has a pupil voice group 'Y Criw Cymraeg' who support their peers to develop an enjoyment and passion for Welsh, and lead a weekly Welsh Assembly and reward Siaradwr yr Wythnos.

### **Our Cynefin**

We do our best to ensure all learners develop their Welsh language skills to give them a sense of Welsh identity and to use the language confidently in everyday life. In developing their skills in Welsh and English, our children



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can acquire a foundation for learning additional languages, ready to be citizens of Wales and the world. We ensure that the Welsh language is at the heart of the school's ethos and strategic development in the school development plan.

We are continually striving to improve teaching and learning of Welsh. All staff continually strive to develop their own Welsh language skills too. We try to use the Welsh language so that children see, hear and use it as a natural part of school life. It is given a prominent role in many school activities. Incidental Welsh is used outside of the classroom e.g. when ordering lunch, greeting one another and lining up at playtimes. Children also have an opportunity to learn about the culture and heritage, as well as the language of Wales, through activities and celebrations such as St. David's Day celebrations.

### **Progression and Assessment**

Assessment is key to supporting progression, for the purpose of identifying learners' strengths, achievements and areas for improvement, and identifying next steps. It is integral to learning and teaching. Assessment plays a fundamental role in enabling each individual learner to make progress at an appropriate pace, ensuring they are supported and challenged accordingly.

Active engagement between the learner and teacher on a regular basis is at the heart of supporting learner progression. All those involved with a learner's journey need to collaborate and work together by establishing:

- Where learners are in their learning
- Where they need to go in their learning
- What needs to be done for them to get there, taking account of any barriers to their learning.

Learner Progress Reviews are held twice a year. They provide an opportunity for parents to discuss their child's progress with their class teacher.. In addition, a written annual learner review is provided each year to parents. Parents are encouraged to meet the teacher if there are any ongoing concerns between these times.

### **Additional Learning Needs (ALN)**

At Cwmnedd Primary School we recognise that all pupils come to school at different stages of development and with different needs. Whilst many factors contribute to the range of difficulties experienced by some children, we believe that much can be done to overcome them by parents, teachers and pupils working together.

In line with the Welsh Government ALN Reform Act, we aim to identify children who need extra provision as early as possible and ensure that appropriate provision/intervention is provided to meet their needs. Our school has an ALNCo (Additional Learning Needs Coordinator).

The role of the ALNCo is to liaise with class teachers, teaching assistants, outside agencies and families to ensure suitable provision is provided for identified pupils. Provision is provided for children in line with the ALN Reform Act at the following levels:

- Inclusive Learning Provision
- Additional Learning Provision

Pupils who meet our criteria for having ALN will be supported by class teachers, teaching assistants other adults and their learning environment.

The ALN aims of the school:



## Ysgol Gynradd Cwmnedd Primary School

- To meet the needs of all pupils through excellent teaching strategies, classroom organisation and differentiation
- To have a whole school inclusive provision that addresses the needs of all pupils
- To ensure that all pupils have access to a broad and balanced curriculum
- To ensure that early identification of a pupil's needs is made
- To ensure that ALN pupils take as full a part as possible in all school activities
- To use a person centred practice where the pupil, parents, school staff and outside support agencies are involved from the beginning in planning actions and ways forward to support pupils with ALN
- To ensure that parents are kept regularly informed of their child's progress
- To ensure that ALN pupils are involved, where practical, in decisions affecting their future ALN provision
- To work in partnership with parents, pupils and other agencies e.g. educational psychologist, Speech and Language team, Children's service, school Nurse etc.
- Children who have been identified as having additional learning needs are placed on the Additional Learning Needs register in line with the Code of Practice. Children who have a statement of Additional Learning Needs will receive
- individual or small group help for part of the school day, within their classroom, or a quieter **area within the school building**.

### Pupils with Disabilities

The ethos of the school is firmly based on equity for all. Pupils are taught that those within the school are a family and that we take care of each other, whether adult or child. They are also made aware that each of us has strengths and weaknesses, which can vary in degree.

Whatever the need; physical, learning or emotional, it is regarded with respect and help given as and when required. All pupils, regardless of any disability, have equal rights to admission into the school. If a child has a disability, which affects their mobility then advice is sought from the Local Authority on how best to meet their needs. The school has up to date Equality and Accessibility Plans in place, which are reviewed regularly by the Governing Body.

### Our Governing Body

Designated Role	Governor
Local Authority Governors	Ms Kathy Parry-Jones
	Cllr Eddie Jones
	Cllr John Blower
Community Minority Governors (Co-opted)	Mrs Rita Evans (Chair)
	Mr Gareth Thomas (Vice Chair)
	Mr Richard Knoyle
	Mr Malcolm Scott
Parent Governors	Mrs Emma Williams
	Miss Sarah Evans
	Mrs Mayree Chambers
	Ms Lisa Hopkins
Teacher Governor	Mr Chris Horrell
Non-Teaching Governor	Miss Helen Rosser

## Ysgol Gynradd Cwmnedd Primary School

<b>Headteacher</b>	Miss Sarah Harwood
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Parent governors are elected by parents and are your representatives on the governing body. Some of our governors are also parents of children at the school but are appointed in a different capacity. The governors meet once a term as a full governing body.

Each governor sits on one or more of the current committees listed below:

- Staff Disciplinary & Dismissal Appeals Committee\*
- Pupil Discipline & Exclusions Committee\*
- Complaints Committee\*
- Headteacher Performance Management Appraisers
- Headteacher Performance Management Appeal Appraisers
- Headteacher & Deputy Headteacher Selection Panel
- Pay Review Committee
- Pay Review Appeals Committee
- Grievance Committee
- Grievance Appeals Committee
- Finance Committee
- Personnel Committee
- Premises Committee
- Curriculum
- Teacher Performance Management Appeal Appraiser

\* Statutory committee

### Additional Information

#### School Minibus

The school has its own minibus which is used to offset cost of transport where appropriate, e.g. between sites, swimming lessons.

#### Charging and Remission Policy

Wherever possible, we try to arrange visits for our pupils, relevant to the learning taking place in school. In principle, all educational visits should be freely available to all children. However, parents may be asked to make voluntary contributions to cover the cost of the bus or entrance fee for educational visits.

Without such contributions, some events will be unable to take place. The school will at all times try to keep financial requests to a minimum, without restricting the range of educational experiences offered.

Contributions may also be requested for visiting workshops to support areas of learning and experience. The Headteacher, in consultation with the Chair of Governors, will make authorisation of remission in any of these areas.

#### Medication

## Ysgol Gynradd Cwmnedd Primary School

If a child has to take prescribed medicines, we require you to complete a written request form. No medicine will be administered to a child in this school without written authorisation from the parent/guardian/carer. This is due to reasons of safety and is in the best interest of your child.

If medicines need to be sent to school and returned home at the end of the day, then it is the responsibility of the parent/guardian/carer to ensure it is collected. All medicines will be kept in the in the School Office.

### Complaints

Should families have a concerns about your child, these should first be addressed through an appointment with the class teacher; this almost always solves the problem. If you are not happy with the outcome you should then make an appointment to see the Headteacher.

In the event of the failure to come to an agreement you should write to the Chairperson of the Governors at our school, or to Local Authority c/o 'School and Family Support Team', Port Talbot Civic Centre, Port Talbot, SA13 1PJ. Telephone Number 01639 763598

We aim to keep you as fully informed as possible about your children and the work of the school. You are invited to get in touch with the Headteacher at any time if you are worried about anything or require further information.

We appreciate that there may be times when you may wish to discuss sensitive issues with a member of staff or Head teacher. We are happy to make ourselves available at any time but it is sometimes sensible to make an appointment unless you have time to wait. Remember, if anything is worrying you - it is not trivial.

We think highly of our school and believe we offer quality teaching and learning opportunities to your children and an atmosphere which enhances the development of the whole child. We hope that your child will enjoy their stay at Cwmnedd Primary School.

### School Term Dates 2023 - 2024

<b><i>Term</i></b>	<b><i>Term Begins</i></b>	<b><i>Half Term Begins</i></b>	<b><i>Half Term Ends</i></b>	<b><i>Term Ends</i></b>
<b>Autumn 2023</b>	1 <sup>st</sup> September 2023	30 <sup>th</sup> October 2023	3 <sup>rd</sup> November 2023	22 <sup>nd</sup> December 2023
<b>Spring 2024</b>	8 <sup>th</sup> January 2024	12 <sup>th</sup> February 2024	16 <sup>th</sup> February 2024	22 <sup>nd</sup> March 2024
<b>Summer 2024</b>	8 <sup>th</sup> April 2024	27 <sup>th</sup> May 2024	31 <sup>st</sup> May 2024	19 <sup>th</sup> July 2024

The Education Committee has decided that schools, through the governing body, will have the flexibility to determine when their six INSET / Staff Development Days are to be held. As yet details of closure have not been finalised for all days but:

The school will be closed for Staff Training and Professional Learning on:  
Friday 1<sup>st</sup> September and Monday 4<sup>th</sup> September 2023