



EVESWELL PRIMARY SCHOOL
Prosbectws yr Ysgol
School Prospectus
2026-2027



Dear Parent/Carers,

I am extremely proud to be the Headteacher of Eveswell Primary School and it is a privilege to welcome you to our school. Eveswell Primary School works in a federation arrangement with Somerton Primary School which is located nearby. Partnership between home and school is a vital part of your child's education. We are passionate about providing the best education and improving the life chances for every child in our care, within a positive and inclusive, nurturing and caring learning environment.

We are very proud of our recent Estyn report, published in April 2024, which highlights that “Nearly all pupils enjoy school and feel safe and happy there. They value the friendships they have among their peers and treat each other with kindness and respect” and “Nearly all pupils across the school show genuine interest in their learning and engage well with their tasks. They are confident when trying something new for the first time and keen to explore new ideas”. Please follow this link to read the full report: <https://estyn.gov.wales/education-providers/eveswell-primary-school/>.

Most recently, ESTYN has carried out an interim visit to evaluate the school's progress towards recommendations in the 2024 report. Please follow this link to read the April 2026 interim visit letter: [Interim visit letter Eveswell Primary School 2026](#)

We trust this prospectus will prove a useful source of information for you to keep and that it answers most general questions. You may also wish to visit our website for further information: https://eveswellandsomertonschoolspartnership.co.uk/en_GB/.

I look forward to meeting you and if you have any questions or concerns please contact me or Mrs Webb-Clements at any time.

Mrs C Orford (Executive Headteacher)
Mrs J Webb-Clements (Deputy Headteacher)



SCHOOL PROFILE

Eveswell Primary School is a large English medium Community Primary School situated in an urban area of Newport, South Wales. Serving a catchment area of privately owned and rented houses, the school has a tradition spanning 135 years and has a supportive community. A modern school replaced the 100-year-old Victorian buildings in 1989. The new building was designed to house the two previous Infant and Junior Schools and they amalgamated in 1989. The nursery unit is housed in a separate building on the same site.

There are approximately 465 pupils in the school, including a nursery. Eveswell Primary school is one of six primary schools in the Llanwern cluster of schools. At the end of year 6, pupils transfer to a comprehensive school.

As can be expected, the caring and happy ethos of a well-established school generates a very positive attitude from staff and pupils alike to both education and the community. The school sets very high expectations of achievement and this is evident in the standards achieved by pupils at all levels of ability over many years. The school takes great pride not only in its academic successes but also in notable achievements in the fields of sport, music, drama and art at local and county levels.

Eveswell enjoys the benefit of an active "Friends of Eveswell" association providing much-appreciated social links with the community together with a considerable resource and fund enhancing commitment.

Children are valued and celebrated at Eveswell and our mission statement is "Inspire, Achieve, Respect". We aim to inspire a desire to learn and to celebrate achievement in all its forms within an atmosphere of mutual respect and understanding.

Children often attend the school in the catchment area where they live. Applications to attend another school should be made in writing to the Chief Education Officer (School Admissions).

Parents who move out of a school's catchment area, may still bring their children to the school if they already have a place.

Our school values are:

Our Values	Behaviours
Collaboration	We work together and play together successfully
Respect	We treat everyone fairly
Aspiration	We are capable and ambitious
Curiosity	We are ready to learn
Difference and diversity	We celebrate everyone as an individual
Inspiration	We are interested, creative and enthusiastic
Safety	We keep everyone safe
Positivity	We show gratitude
Life- long learning and achievement	We try our best and know how to learn

GOVERNORS

Under legislation the school's Governing Body supports the headteacher in developing the strategic direction for the school. Governors are selected to represent a wide range of stakeholders with an interest in education. Four parents represent the interests of parents across the federation. Any issues of concern to parents should first be brought to the attention of the Executive Headteacher or Deputy Headteacher, who very often may be able to settle such matters or, if not, to advise who to contact on the Governing Body.

TIMES OF SCHOOL SESSIONS

Year group	Morning	Afternoon
Nursery	9:10am - 11:40am	12:40pm - 3:10pm
Reception, Year 1 and Year 2	9:05am - 12:15pm	1:15pm - 3:15pm
Year 3 and Year 4	9:00am - 12:00pm	12:55pm - 3:25pm
Year 5 and Year 6	9:00am - 12:00pm	12:55pm - 3:25pm

COLLECTING PUPILS AT THE END OF SESSIONS

Please inform us if anyone other than yourself is collecting your child. We require written permission from you if a child is to go by taxi, with full details of the taxi firm. We also ask for written permission if pupils in Year 5 or Year 6 walk home alone. Younger pupils must not be collected by anyone under the age of 16.

DATES 2026–2027

Autumn Term: 1 September 2026 – 18 December 2026

Half Term: 26 October 2026 – 30 October 2026

Spring Term: 4 January 2027 – 19 March 2027

Half Term: 8 February 2027 – 12 February 2027

Summer Term: 5 April 2027 – 20 July 2027

Half Term: 31 May 2027 – 4 June 2027

SCHOOL CLOSURES FOR TEACHERS IN SERVICE TRAINING (INSET) – 6 DAYS

There are 6 INSET days planned for this academic year. The dates for these will be shared in September.

INTERNAL ORGANISATION

The children will be grouped in fourteen mixed ability mainstream classes and two part-time nursery classes. These classes may be mixed during their time at the school.

Nursery	3-4 years	2 part-time classes
Reception	4-5 years	2 classes
Year 1	5-6 years	2 classes
Year 2	6-7 years	2 classes
Year 3	7-8 years	2 classes
Year 4	8-9 years	2 classes
Year 5	9-10 years	2 classes
Year 6	10-11 years	2 classes

Extra educational support is given in all year groups as required. Teachers are responsible for the teaching and learning which takes place in their own class. All pupils are supported to make progress in their learning and fulfil their potential.

ADMISSIONS

Where places are available, it may be possible for your child to be admitted to the Nursery Class at the beginning of the term following their third birthday. Admission to the Reception Class takes place at the beginning of the Autumn term following the child's fourth birthday.

Newport Council School Admissions Policy:

<https://www.newport.gov.uk/schools-and-learning/apply-place> or City Contact Centre 01633 656656.

SECONDARY SCHOOL

Strong links are kept with the three main comprehensive schools to which we send children after Year 6 at Eveswell. Arrangements are made, before Christmas when your child is in Year 6, for parents to indicate their choice of secondary school. Visits and meetings are held during the year to ensure that transition is smooth and without trauma for the pupils concerned. Queries regarding transfer to secondary school can be made to us at Eveswell or directly to the receiving school in question.

ATTENDANCE

We place great emphasis on good attendance and punctuality so that pupils may get the very best from their education from start to finish. All children should be at school, on time, every day the school is open, unless the reason for absence is unavoidable such as illness. Schools have a legal duty to publish attendance figures and to promote attendance. Parents have a legal duty and responsibility to ensure that their children attend school on a regular basis. Our cluster attendance policy explains how attendance is marked and monitored and how we work together to ensure excellence for all pupils. Copies are available on the school website.

We ask for your cooperation in **not** taking holidays during term time and ask that parents notify the school of reasons for absence on the first day, as soon as possible. Our target for attendance is 95% and we do not usually authorise holidays during term time. Excellent attendance is praised and celebrated. Final attendance 2024-2025 was 93.4%

https://cdnfiles.j2bloggy.com/44527_b/wp-content/uploads/2025/05/Cluster-Attendance-Policy-May-2025.docx.pdf

100%	95 – 99.9%	92-94.9%	Below 92%
No lessons missed. Gold Standard – Excellent! These pupils have the best chance of succeeding in their education	95% = missing about two weeks of school Green Standard – Good! These pupils are more likely to achieve in school	92% = missing about three weeks of school Amber Standard – it will be much for these pupils to keep up with school work	Missing more than 3 weeks of school Red Standard – these pupils are missing too much school. This is likely to affect their success in school.

COMMUNICATION WITH PARENTS

Effective communication between parents/carers and school is instrumental in ensuring your child achieves their full potential. When school and home work in partnership this allows for a shared understanding of your child's needs, promotes positive relationships and supports their academic attainment and well-being.

If you have any concerns or matters you wish to discuss at any time you are invited to make an appointment to discuss these further. You may wish to meet with your child's class teacher, the Deputy

Head-teacher (Mrs Webb-Clements), the Assistant Headteacher (Mrs Webb) or Executive Head-teacher (Mrs Orford).

You will be invited into school to discuss your child's progress twice during the year at Parent Consultations and look at their school books. However, If you have any concerns over progress or need advice or guidance to support your child you are welcome to discuss this with your child's class teacher as and when required.

The school's main forms of communication are Seesaw and text message. You will be given information to sign up to Seesaw when your child starts with us. It is important that you engage with this platform to receive updates from your child's class teacher, homework, school newsletters and important dates.

Please ensure your telephone number is always kept up to date in the school office as text messages will be sent reminding you of upcoming events/ urgent information. We recognise how busy life can be and therefore aim to give as much notice as possible about upcoming events. There may be times when events have to be organised/cancelled at short notice however we do our best to ensure this is kept to a minimum.

We want parents to feel valued and an integral part of school life. As well as being invited to many events throughout the year we develop a 'Parent Group' at the start of each academic year. This group meets once a term with the Deputy Headteacher to share the school's priorities for the year ahead and discuss progress towards these. If you have an interest in being part of this group please inform the school office or email eveswell.primary@newportschools.wales.

ACCIDENTS

Every effort is made to keep our staff, pupils and visitors safe. If an accident does occur, we have members of staff who are qualified in first aid. If your child needs treatment that can not be provided at school we will notify you immediately. It is therefore extremely important that emergency contact numbers are kept up to date. We will telephone if your child has a bump to the head.

EQUAL OPPORTUNITY

The Governors, Headteacher and staff promote equal access to all areas of the curriculum for all pupils; regardless of race, gender, ability, disability, faith, sexuality and cultural background. All children have equal access to all activities and support is available to ensure this.

The additional learning needs within the school includes pupils with disabilities who integrate into mainstream classes with appropriate support according to their disability. These pupils are encouraged to take a full part in the curriculum provision - all the activities provided within the school environment. The school accommodation is furnished with disabled facilities. The school has an accessibility policy and equality plan, which is reviewed annually.

Our school is an anti-racist school and we are committed to addressing racism in any form. We aim to work with our school community to be actively anti-racist as we do not believe that not being racist is enough. Pupils take a lead on anti-racism across the school and discuss this at every pupil group meeting. Racism in any form is not tolerated at our school and if a racist incident occurs it will be thoroughly investigated and dealt with, with support being provided to all involved. Everyone has the right to feel safe and to be treated with respect regardless of their ethnic background or identity and we continue to develop our curriculum to support this.

The school aims to be as inclusive as possible and our policy explains how we achieve this. We take a positive stance on promoting diversity in all its forms and we do not tolerate bullying including racism or homophobia or any of the protected characteristics of the Equality Act 2010.

No form of harassment on the school site will be tolerated. This includes pupils and adults, all staff, parents, contractors and visitors. It is school policy that any comment made by an adult not part of the school staff that is offensive to another person (adult or child) will result in the person being asked to

leave the school and grounds. If a comment is made to you that offends you, please report this immediately.

Children who are Looked After (CLA)

We work in partnership with Newport City Council, and other local councils, and as corporate parents we have a duty to safeguard and promote the education of Children who are Looked After. We aim to provide a safe and secure environment, where there is belief in the abilities and potential of all children, including those who are looked after. We support our CLA children and give them equal access to every opportunity to achieve their full potential. The Deputy Headteacher is the designated person for promoting the educational achievement of Children who are Looked After.

ADDITIONAL EDUCATIONAL NEEDS AND NEW TO ENGLISH SUPPORT (ALN)

In line with the Welsh Government ALN Act we aim to identify children who need extra provision as early as possible and ensure that appropriate provision/ intervention is provided to meet their needs. Our school has an ALNCO (Additional Learning Needs Coordinator), Mrs Sue Webb. The role of the ALNCO is to liaise with class teachers, teaching assistants, families and outside agencies to ensure suitable provision is provided for identified pupils.

Provision is provided for children in line with the ALN Act at the following levels:

- Universal
- Targeted
- Specialised

All children are supported at a universal level with a Pupil Passport with readily available resources to support learning in class. If a child needs provision at a targeted level parents will be invited into school to discuss this further and it may be decided to write a One Page Profile with targets. This will be written by the class teacher, in conjunction with parents and reviewed twice a year. Some children need specific support and require a School Based IDP which is reviewed on an annual basis.

We work closely with a range of outside agencies to ensure the best provision is available for our children. Parent permission is sought prior to contact with outside agencies e.g Educational Psychology Service.

The school enjoys partnership working with Gwent Education Multilingual Service (GEMS). GEMS staff work in school to support our multilingual learners to access the curriculum and to make good progress with language acquisition and in curriculum areas. This has a positive impact on the well-being of learners and families. GEMS also provides resources that enrich our school projects and lead exciting family engagement events.

Further information can be found on the school's website.

CHILD PROTECTION ISSUES / SAFEGUARDING

All staff have had safeguarding training that equips them to recognise and respond to child welfare concerns. These concerns are passed to the Designated or Deputy designated safeguarding officer, who follow strict guidelines on how to deal with any issues raised. The safety of all children is paramount. In certain circumstances we are obliged to make referrals to social services without prior contact with you. Our Child Protection Policy is available at the school and it is on our website.

THE CURRICULUM

We are committed to ensuring all our children have the opportunity to develop the knowledge, skills and experiences as outlined in Curriculum for Wales 2022. The four purposes provide the overall ambition and dispositions for our children:



Projects are selected based on the high quality, rich, broad learning experiences they can offer learners, as well as considering pupils' interests, culture and community. Learners are given time to acquire, practise and apply their knowledge and skills across six Areas of Learning and Experiences (AOLEs) outlined below.

The Expressive Arts	Health & Wellbeing	Humanities	Mathematics & Numeracy	Languages, Literacy & Communication	Science & Technology
Disciplines developed in this area: Art, music, dance, drama & digital media	Disciplines developed in this area: Physical health & development, mental health, emotional & social wellbeing	Disciplines developed in this area: Geography, History, Religion, Values and Ethics, Business Studies, Social Studies, Economics, Philosophy	Includes 5 interdisciplinary competences: 1. Conceptual Understanding 2. Communication using symbols 3. Fluency 4. Logical reasoning 5. Strategic competence	Disciplines developed in this area: Welsh, English, International Languages, Literature	Disciplines developed in this area: Biology, Chemistry, Computer Science, Design and Technology, Physics

Welsh as a second language is a statutory subject in all the schools of Wales. We aim to develop bilingualism at every opportunity and have been commended by the Education Achievement Service (EAS) for our work in this area. We aim to enhance children's education in terms of language awareness, their knowledge of Welsh history and geography and the rich culture, which belongs to them as young citizens of Wales. We encourage children to understand that languages are inter-connected and celebrate the rich diversity of languages which are represented in our school. Our pupil group the 'Language Ambassadors' support pupils in the school who are new to English as well as ensuring their language and culture are represented in school life to strengthen our pupils' sense of belonging.



We give importance to physical education, particularly movement, games, swimming, and the aesthetic activities such as art, craft and music. A well-resourced music room is available to pupils. Some work includes the development of entrepreneurial skills, encouraging children to plan, design, make, market and sell their products. For physical education, we may, at times, use the Newport International Sports Village facilities and local parks. We also use our partner school, Somerton Primary, for sports events, using their field.

Classrooms are equipped with interactive whiteboards and computers and chrome books linked to the local authority intranet. We have a scheme for developing pupils' digital competence which includes Internet Safety. We work throughout the year with outside agencies such as Gwent Police and hold Internet Safety Workshops for parents and regular Internet Safety assemblies for our pupils. We appoint pupils as Digital Leaders, across the school, who support other pupils and members of the community, create resources and contribute to school policy.

RELATIONSHIPS & SEX EDUCATION (RSE)

RSE is mandatory from ages 3-16 in the new curriculum for Wales for both primary and secondary schools. The RSE code for teachers ensures lessons must be developmentally appropriate. Under the new curriculum, parents will no longer be able to remove children from sex education lessons. The RSE policy is available on our website.

RELIGION, VALUES & ETHICS (RVE)

Religion, Values & Ethics is mandatory for all learners aged 3 to 16. RVE is still locally determined and therefore, as well as having regard to the Curriculum for Wales Framework Guidance, we also have regard to the Newport Agreed Syllabus for RVE when designing our curriculum. From September 2022 there will be no parental right to withdraw children from RVE.

DENTAL HEALTH

With parental consent, routine examination of pupils' teeth is undertaken periodically by the Dental Service. If further treatment is necessary, parents are informed and invited to make an appointment with the clinic or their own dentist.

Children from Reception - Year 2 are involved in the 'Designed to Smile' tooth brush project, which helps them to develop good hygiene habits. Ask your class teacher for more details.



COLLECTIVE WORSHIP

The school act of worship is considered an important part of the school day when children and staff come together as a family. This provides the opportunity to promote thoughtful attitudes regarding children's relationship with each other, with others in their families and communities and with the world community.

Parents may ask that their children be excused from the daily act of worship. However, we would ask that they first visit the school to discuss their decision and the alternative arrangements to be made for their children at these times. The school enjoys established links with representatives from our local

church as well as from other religious denominations in the local area.

PERSONALISED ASSESSMENTS

Wales' personalised assessments are mandatory, adaptive online tests for learners in Years 2 to 9, covering reading and numeracy. Tailored to each student, the tests adjust question difficulty based on prior answers. The primary goal is to help your child progress by identifying their strengths and next steps. [Personalised assessments: information for parents and carers - Hwb](#). These tests take place twice a year.

FESTIVALS

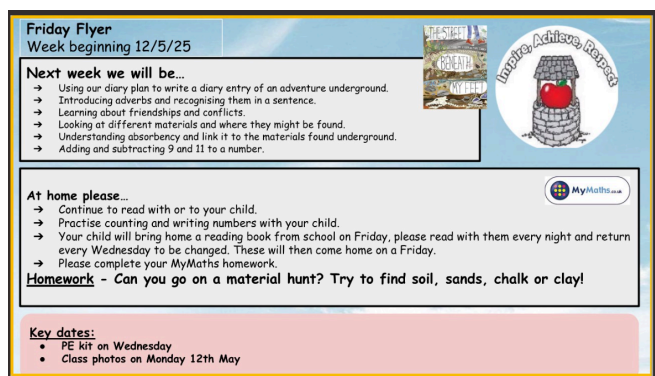
During Christmas, Easter, Eid, Diwali and other religious festivals, many additional activities take place to ensure the children celebrate the festivals in an educational and enjoyable way. We look forward to seeing you at our concerts and performances where you can join our celebrations.

HARVEST FESTIVAL

It is customary to hold a harvest festival during the first half-term of each school year. Parents are asked if they wish to contribute tins, packets, fruit and vegetables which are displayed on the day of the service. The produce is later donated to a local food bank or retained for our own in school foodbank 'The Caring Cupboard'.

HOMEWORK

We are committed to working in close partnership with parents to support children in their learning. A range of different homework activities will be set for each new project and weekly homework expectations will be shared via the class 'Friday Flyer' which will be uploaded to Seesaw at the end of each week.



Friday Flyer
Week beginning 12/5/25

Next week we will be...

- Using our diary plan to write a diary entry of an adventure underground.
- Introducing adverbs and recognising them in a sentence.
- Learning about friendships and conflicts.
- Looking at different materials and where they might be found.
- Understanding absorbency and link it to the materials found underground.
- Adding and subtracting 9 and 11 to a number.

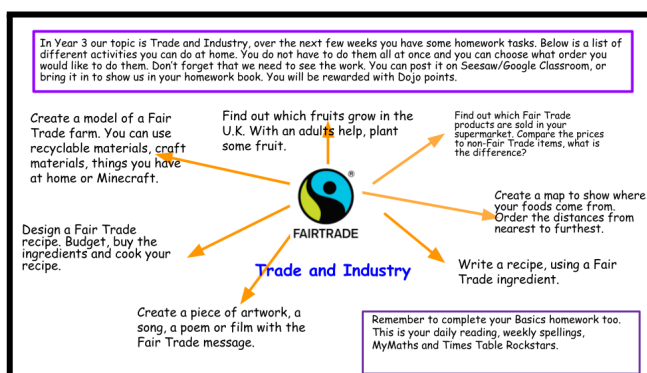
At home please...

- Continue to read with or to your child.
- Practise counting and writing numbers with your child.
- Your child will bring home a reading book from school on Friday, please read with them every night and return every Wednesday to be changed. These will then come home on a Friday.
- Please complete your MyMaths homework.

Homework - Can you go on a material hunt? Try to find soil, sands, chalk or clay!

Key dates:

- PE kit on Wednesday
- Class photos on Monday 12th May



In Year 3 our topic is Trade and Industry, over the next few weeks you have some homework tasks. Below is a list of different activities you can do at home. You do not have to do them all at once and you can choose what order you would like to do them. Don't forget that we need to see the work. You can post it on Seesaw/Google Classroom, or bring it in to show us in your homework book. You will be rewarded with Dojo points.

FAIRTRADE

Trade and Industry

- Create a model of a Fair Trade farm. You can use recyclable materials, craft materials, things you have at home or Minecraft.
- Find out which fruits grow in the U.K. With an adult's help, plant some fruit.
- Find out which Fair Trade products are sold in your supermarket. Compare the prices to non-Fair Trade items, what is the difference?
- Create a map to show where your foods come from. Order the distances from nearest to furthest.
- Write a recipe, using a Fair Trade ingredient.
- Create a piece of artwork, a song, a poem or film with the Fair Trade message.
- Design a Fair Trade recipe. Budget, buy the ingredients and cook your recipe.

Remember to complete your Basics homework too. This is your daily reading, weekly spellings, MyMaths and Times Table Rockstars.

EXTRA-CURRICULAR ACTIVITIES

It is a tribute to the staff that a wealth of extra-curricular activities takes place out of school hours. These may include, for example: football, rugby, netball, choir, recorders, cookery, music, information communication technology, Gilwern outdoor pursuits visits, safe cycling, cricket, Welsh country dancing and art clubs. The programme of extra-curricular activities changes regularly to meet a range of interests and many clubs are suggested by the pupils themselves.



SPORT

We actively encourage all pupils to participate in sporting activities throughout the school. Younger pupils have games activities on the school playground and in the summer, Nursery and Reception children walk to Beechwood Park for Sports Day. For older pupils, games activities take place on the school playground with Football Academy coaches regularly visiting and helping with sports development. In the Summer term, children in years 1-6 walk to Somerton Primary for Sports Days and in the Autumn term Year 5 attend the Newport International Sports Village for swimming lessons.

UNIFORM

Grey trousers, grey skirt/grey pinafore, white or red polo shirt, red cardigan/red sweatshirt and plain black (appropriate) footwear.

Summer Uniform: Pupils may wear red and white checked clothing or grey formal shorts.

PE kit: Black shorts/joggers/leggings and white polo shirt and trainers/daps. PE clothing should be kept in school during term time and be used solely for this purpose, preferably in a drawstring bag, clearly marked with the child's name on it.

Jewellery: Children may wear small 'stud' type earrings and a watch. This is the only jewellery allowed to be worn by all children within school.

Long acrylic nails are not appropriate for the school environment due to health and safety.

Please see our uniform policy available on our website for further information.



VALUABLES

Children are strongly advised not to bring valuables to school. As a school, we cannot take responsibility for any items that are lost, damaged or stolen. Mobile phones are not allowed in school. However, if a Year 5 or 6 parent feels that it is imperative that a pupil brings a mobile phone to school as they walk home on their own, phones will be stored securely in the school office until the end of the day and must be switched off.

SCHOOL MEALS

Forms are always available in the general office of the administration area and on completion should be returned to the Chief Education Officer. **Please fill in a form** if you are eligible as you may be entitled to other grants. All pupils will be able to have a meal at lunchtime free of charge, however we ask that you pre-book these meals using 'Parent Pay', all details will be provided and any support required to get set up on this system can be provided on request.

PARENT PROVIDED MEALS

Children may bring packed lunches to school to eat at lunchtime. These must be in a sturdy container with the child's name on. Drinks may be brought in to accompany a packed lunch but only unbreakable containers will be allowed for reasons of safety e.g no glass bottles. Please do not include sweets or fizzy drinks in lunch boxes. We pride ourselves on being accredited as a healthy school and ask that only one small 'treat' is given to pupils and this does not need to be every day. Pupils are rewarded with stickers for making healthy choices. Children have to take their wrappings and leftover food home so please ensure you check their lunch box daily.

A reminder to all families: please do not send items containing nuts into school as we have staff and pupils with serious allergies.



BREAKFAST CLUB

A Breakfast Club operates from 8.20am and is free to parents, funded by a Welsh Government grant. There is a limit on numbers, please speak to the school office for further details.

DRINKS, SNACKS & FREE MILK

All children are required to bring a water bottle filled with water into school each day. Children are able to access fresh water throughout the day and are encouraged to drink regularly. As a healthy school we ask that children do not bring in flavoured water, squash or fizzy drinks. Children from Nursery to Year 2 will also be offered free milk to drink. Please inform us if you do not wish for your child to be offered this or if your child has any allergies that the school should be aware of. All children have a break during the morning session where they are able to enjoy a snack of fruit/ vegetables from home or purchase an item from our healthy fruit tuck shop at a cost of 25p. If you provide grapes for your children please ensure these are cut in half.

PUPIL GROUPS

We actively encourage all of our pupils to have a 'voice' in our school and become actively involved in

all aspects of school life. We believe that this empowers our learners, strengthens learning and provides a sense of belonging as well as encouraging responsibility. Our pupil groups include:

- School Council (help to organise events such as Comic Relief, Show Racism the Red Card)
- Your Voice (make decisions about aspects of curriculum and school policy)
- Language Ambassadors (represent languages across the school and welcome pupils new to English)
- Digital Leaders (take a responsibility for ICT and internet safety)
- Healthy Gurus (Encourage our pupils to make healthy choices)
- Eco Council (Lead on issues of sustainability, biodiversity, healthy living, school grounds)
- Heddlu Bach (Mini police who work with Gwent Police on matters such as anti-bullying)
- Criw Chwarae (Encourage respectful behaviour at playtimes and lunchtimes)
- Criw Cymraeg (Promote the Welsh language and encourage bilingualism across the school)
- Wilding Council (Responsible for planting and growing in and around the school)



VISITS

All children take part from time to time in visits to places of interest outside the school. The cost is kept to a minimum and no child is excluded solely because of hardship. These visits usually take place because of their relevance to a topic being studied by the pupils. Visits enhance learning and bring it into a 'real life' context. We expect children to participate in visits as places are experienced from an educational perspective. The school aims to foster links with the community and some of the visits are supported by entrepreneurial events in school, by school funds or by grants.

The Governing Body recognises the valuable contribution that a wide range of additional activities and experiences can make towards pupils' personal and social education. The Governors aim to promote and provide such activities both as part of a broad and balanced curriculum for the pupils in the school and as additional extras.

Activities for which charging is allowed under local authority policies are residential visits, such as the Year 6 visit to Gilwern.

Activities for which voluntary contributions are sought will generally be cancelled if the cost to the school is not adequately covered. We do not make any profit on these activities.

PARENT TEACHER CONSULTATIONS

We invite you to parent teacher consultations twice a year to discuss your child's progress with the class teacher. These meetings are held during the Autumn and Spring terms. Written reports are sent home in the Summer term when parents will also be offered the opportunity to discuss the report with teachers. Your child's attendance will also be discussed at these meetings.

If at any time, a parent has a concern about a matter relating to school life you are invited to make an appointment to see the teacher, deputy headteacher or headteacher. Parents are requested not to approach a teacher when they are teaching a class. All matters will be dealt with in confidence except

for child protection or anything necessary for further investigation.

BEHAVIOUR & RELATIONSHIPS

We are very proud of our pupils' behaviour and attitude towards school life and this is continually celebrated by staff with positive praise and feedback. Our school rules and rewards can be seen below. This is taken from the Relationships and Well-being Policy which is available from our website.

We expect all pupils to respect the rules and each other. Occurrences of poor behaviour in and out of class will be addressed according to school policy. It is essential that parents help the school by supporting any sanctions incurred. Where poor behaviour persists, parents will be notified and requested to visit the school to discuss the matter with the class teacher or for more serious incidents with the Deputy Headteacher or Headteacher. Our aim is to help pupils to learn and develop respectful and appropriate behaviour. We often help pupils to resolve conflicts by using a 'restorative approach' so that they learn how to manage disappointment and resolve problems as they go through life.



PUPIL RECORDS

We do not share information about our pupils with anyone without consent unless the law and our policies allow us to do so. When you give your consent for your child's information to be held and/or shared for any purpose, you can withdraw that consent at any time, by contacting the Data Protection Officer named above.

We are required, by law, to pass certain information about our pupils to Newport City Council and Welsh Government. Please see the Privacy Policy on our website.

HEALTH and SAFETY / SECURITY

We aim to ensure that our children are safe and secure at all times. The school adheres to the guidelines outlined by Newport City Council regarding health and safety in education.

A keypad security system is in operation on the main front entrance, the rear hall entrance and at the Nursery building. A procedure for visitors to sign a register on arrival and departure is in operation. Risk assessment procedures concerning health and safety matters are undertaken regularly according to health and safety and local authority policy. The school keeps an accident book and all accidents are investigated. Members of staff are regularly trained in first aid and health and safety matters and we work closely with outside agencies such as Gwent police, even appointing a 'Heddlu Bach' (Mini Police) every year from pupils in Year 6. Any concerns should be reported to the Deputy Headteacher or the Executive Headteacher.

The school car park is for the use of school staff. It can be very busy during the start and end of the school day, please be considerate to our local community and other drivers when parking near to the school.

The school is furnished with sufficient toilet areas for the number of pupils. The school building, including the toilets and communal areas, is maintained in good condition by the local authority and the governing body. The school caretaker takes day-to-day responsibility for minor repairs and security. Local authority cleaning contractors are employed to clean all areas daily.

Dogs

Please note that dogs are NOT ALLOWED on the school site.

SMOKING

The school has a strict NO SMOKING policy on the whole site.

MEDICAL / ALLERGIES

Please let us know of any medical condition which your child suffers from e.g. asthma, allergies, epilepsy etc. Inhalers should be kept in school labelled with your child's name. If a medical condition develops in the period your child is at Eveswell, we should also be informed so that any necessary precautions are taken. Parents of children who need to take essential medication must contact the school to make special arrangements.

Eye tests are carried out during your child's time in Reception. Nurses also undertake growth and hearing tests. They will contact you if there are any concerns.



EDUCATION AUTHORITY

The school comes under the jurisdiction of the Newport Education Authority based at the Civic Centre, Newport. Direct contact can be made to Newport Education Authority, Newport City Council, Civic Centre, Newport, NP20 4UR.

It is expected that you will approach the school first about any concerns. Governors have a complaints policy which asks that you first try to resolve the issues with the teacher, deputy headteacher or headteacher. You can follow the complaints policy if you are still concerned; this is available from the school or on the school website. Parents and carers are asked **not** to use social media to air concerns or complaints. We ask parents to work with us to resolve any problems.

SCHOOL PRIVATE FUNDS

School Private Funds are completely separate from the school budget. The school budget is funded by the Local Authority and is used solely to fund your child's education: i.e. educational materials, resources, books, pencils, exercise books and salaries of all staff. School Private Funds are sustained by various means of fund-raising by parents, staff and children, e.g. our annual Summer and Christmas fete, fruit tuck shop and sponsored events.

If you would like to join the PTA please contact the school to arrange contact details. These funds are used to enhance the education of your child, for example subsidising school educational visits, Christmas parties, competition prizes, annual pantomime, etc.

Although this was correct at time of publishing, information contained within it could be liable to change. June 2026

APPENDIX A

Important addresses concerning your child's Primary Education are noted below:

Mrs C Orford Executive Headteacher
Mrs J Webb-Clements Deputy Headteacher
Eveswell Primary School
Chepstow Road
Newport
NP19 8GX
Tel: 01633 272142

E-mail: eveswell.primary@newportschools.wales

Website: <https://eveswellandsomertonschoolspartnership.co.uk/>

LA
Sarah Morgan
Chief Education Officer
Newport City Council
Civic Centre
Newport
Tel 656656

GOVERNORS

Chair of Governors
Mr A Speight
c/o the school