



**Glan Llyn** Primary School  
Ysgol Gynradd **Glan Llyn**

Headteacher/Pennaeth: Mrs J Richards

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Friday 10<sup>th</sup> March 2023

Dear Parents/Carers,

**Parent-Teacher Reflection Meetings – March 2023**

Thank you to all who attended the Open Doors sessions this week. We hope you enjoyed having the opportunity for your child to celebrate their learning and progress with you. Following these sessions, we will now be holding parent-teacher reflection meetings in the week commencing **Monday 20<sup>th</sup> March** for pupils from Nursery to Year 6. Your child is welcome to attend this meeting with you.

The 10-minute appointment will give you the chance to discuss your child's wellbeing and progress with the class teacher and to agree on any support and next steps for the rest of the school year. As always, staff will need to keep strictly to allocated times so that all parents/carers are able to attend their allocated meetings on time. On the day of your appointment, please enter via the main school office area and head to your child's class.

***All appointments will be arranged through our online booking system. You will be sent a link to book your slot and the booking system will open at 8am on Monday 13<sup>th</sup> March.***

We welcome your reflections and queries prior to this meeting, and we will send a feedback form for you to return to us ahead of your scheduled meeting. Please send these back to school by **Friday 17<sup>th</sup> March**. Staff will then be able to ensure that the reflection meetings are focussed and tailored to answering any specific queries that you may have on wellbeing and progress within the short time that is allocated.

*Cofion cynnes / Kind regards,*

*J. Richards*

*Mrs J Richards  
Headteacher*