



Glan Llyn Primary School
Ysgol Gynradd **Glan Llyn**

Headteacher/Pennaeth: Mrs J Richards
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Monday 9th March 2026

Dear parents/carers,

Year 6 AE Staffing – Summer Term

As you may be aware, Miss Evans is due to take maternity leave from school and she will be finishing on Friday 27th March before the Easter Holidays.

Following discussions with the Senior Leadership Team in school, we have decided that for continuity purposes, rather than recruiting a new and unfamiliar supply teacher for the class, Mrs Ryan and Mrs McGee will take responsibility for the class for the duration of the Summer Term on a job-share basis. Both teachers are well-known to the children as they have been teaching the children during statutory non-contact PPA time and are already a key part of the Year 5/6 teaching team. Additionally, Mrs Ryan, as Assistant Headteacher, has already had regular involvement with all children in the Year 6 cohort in recent years and will be leading on high school transition arrangements and the end of year musical/leavers' celebrations for the children. Maintaining this level of familiarity and stability will enable the children to finish their time at primary school positively and with limited disruption.

Both teachers will now work closely with Miss Evans to ensure a seamless transition into the new arrangement and they will be on hand within the Year 6 team during this week's Open Doors and upcoming Parent-Teacher Reflection meetings.

As always, if you have any queries or concerns, please do not hesitate to contact us.

Cofion cynnes / Kind regards,

Mrs J Richards

Pennaeth / Headteacher