Glan Llyn Primary School
Ysgol Gynradd Glan Llyn

Headteacher/Pennaeth: Mrs J Richards

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Monday 9th November 2026

Dear Parents/Carers,

Parent-Teacher Reflection Meetings – November 2026

A reminder that the Open Doors sessions will run on Tuesday 10th November. You should have received a link to book a slot. A reminder that this is a pupil-led session and children should attend with parents/carers to share their learning. We hope you enjoy the opportunity for your child to celebrate their learning and progress with you.

Following these sessions, we will be holding parent-teacher reflection meetings in the week commencing Monday 16th November. Your child is welcome to attend this meeting with you. (Please note that some LRB/ALN progress meetings may have already been held recently – if this is the case, an additional meeting may not be necessary).

The 10-minute appointment will give you the chance to discuss your child's wellbeing and progress and to discuss their next steps for the rest of the school year. As always, staff will need to keep strictly to allocated times so that all parents/carers are able to attend their allocated meetings on time. On the day of your appointment, please enter via the main school office area and head to your child's class.

All appointments will be arranged through our online booking system. You will be sent a link to book your slot and the booking system will open at 5pm on Tuesday 10th November and will close at noon on Monday 16th November.

We welcome your reflections and queries prior to this meeting, and we will send a feedback form for you to complete ahead of your scheduled meeting. This will be sent electronically via an online form. Please complete this **by noon on Monday 16th November.** Staff will then be able to ensure that the reflection meetings are focussed and tailored to answering any specific queries that you may have on wellbeing and progress within the short time that is allocated.

Cofion cynnes / Kind regards,
J. Richards
Mrs J Richards,
Headteacher